

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
June 11, 2012
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Van Denburgh at 7:00 p.m. with the following members present: Directors Anderson, Erkel, Glover, Grams, Kelly, Rustad, and Superintendent Saxton.

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Dave Lindberg, Director of Special Services Jacquie Stein, Director of Community Services Tom Larson, and community members.

Roll call was taken.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, June 25, July 9, August 13, and August 27. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

St. Francis High School industrial technology teacher Brent Stavig has accepted the position as principal for Rush City High School. He acknowledged District Administration and the School Board for supporting instructors and providing programming opportunities. Family and Consumer Science teacher Beth Widell introduced Fashion Club student Adrianah Trevino-Gartner. Adrianah explained that she designed and made a dress, having no previous sewing experience, and earned a gold medal at the state level. She will attend the national competition in Florida in July.

Agenda

Motion was made by Ms. Glover and second by Mr. Rustad.

Motion carried. 7-0

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Grams and second by Mr. Anderson.

A. THAT the minutes of May 29, 2012, be approved as presented.

B. THAT the Personnel Items Be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

DAHL, GAIL - Teacher-Social Studies, SFMS, Individual TEMPORARY Contract, 8.0 hrs/day, 186 days, effective 7/1/2012.

HENNESY, MARTHA - Teacher-Physical Education, SFMS, Individual TEMPORARY Contract, 8.0 hrs/day, 186 days, effective 7/1/2012.

HOEG, SCOTT - DAPE Teacher, District Wide, CONTINUING POSITION, replacement for Ann Merkouris, 8.00 hrs/day, 186 days/yr, 1.0 FTE, T1-MA, \$40, 750/yr, first contracted work day, 8/30/2012.

SOBIECK, LORI - Teacher-Grade 3, SFE, Individual TEMPORARY Contract, 8.0 hrs/day, 186 days, effective 7/1/2012.

VAN GILDER, HOLLY - Teacher-Grade K, CCCS, Individual TEMPORARY Contract, 8.0 hrs/day, 186 days, effective 7/1/2012.

NON-CLASSIFIED

LAUER, CORRINE - Cook, SFE, TEMPORARY POSITION, replacing Kim Greene, 7.5 hrs/day, 176 days/year, \$13.08/hr, first contracted day, 8/28/2012.

ROWE, CHRISTINE - Helper/Server/Helper/Clerk, SFHS, CONTINUING POSITION, new position, 2.25 hrs/day, 173 days/year, \$11.27/hr, first contracted day, 8/29/2012.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

KEILLOR, RANDY - Student Performance Improvement Plan Coordinator, Completion of temporary assignment, last work day, 6/30/2012.

LARSON, TOM - Director of Community Education and Maintenance Services, retirement (1986-2012), last work day 7/27/2012.

MAURER, JASON - Teacher-Special Education, SFHS, resignation, last work day, 6/5/2012.

SCHMIDT, MARY - Teacher-Special Education, SFHS, resignation, last work day, 6/5/2012.

NON-CLASSIFIED

GREENE, KIM - Cook, resignation, last work day 6/5/2012.

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

| Fund No. | Description | Amount |
|----------|--------------------|-----------------|
| 01 | General | \$ 1,481,165.40 |
| 02 | Food Service | \$ 57,417.19 |
| 04 | Community Services | \$ 49,688.02 |
| 06 | Construction | \$ |
| 07 | Debt Redemption | \$ |
| 09 | Trust and Agency | \$ 775.00 |
| 20 | Internal Service | \$ 597,464.87 |
| 47 | OPEB Debt Service | \$ |
| | TOTAL DISTRICT | \$ 2,186,510.48 |

All checks processed between 05/30/12 and 06/07/12, payroll liabilities for 5/20/12 and 6/5/12 and all accounts payable items processed between 05/30/12 and 06/11/12

D. THAT Cash and Investments be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for April be approved as presented.

E. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$1,500.00, Rob and Jeaninne Engler, to CCCS to enhance and facilitate 4th grade learning opportunities

\$186.00, SFES APT, to SFES for 1st grade field trip transportation - ID 3993

\$66.50, SFES APT, to SFES for 2nd grade field trip transportation - ID 3955

\$169.40, SFES APT, to SFES for 2nd grade field trip transportation - ID 3929

\$465.90, SFES APT, to SFES for 4th grade field trip transportation - ID 3991

\$376.50, SFES APT, to SFES for 5th grade field trip transportation - ID 4055

\$625.00, CCCS PTO, to CCCS for 5th grade Tandberg Camera experience

\$229.25, CCCS PTO, to CCCS for K+ field trip

\$1,575.03, EBCS PTO, to EBCS for scooters and wireless desktop, keyboard, mouse

\$620.90, SFMS SMC, to SFMS for 6th grade field trip transportation to Anoka Ramsey Community College

\$71.45, CCCS PTO, to CCCS for library books

\$1,000.00, Robert and Jeaninne Engler, student scholarship in memory of Nickolas Engler

\$200.00, East Bethel Fire Explorer Post 3796, \$100 scholarships to J. Berry and T. Dulski
\$1,000.00, St. Francis American Legion, student scholarships
\$500.00, Peoples Bank of Commerce, student scholarship
\$9,000.00, Home Run Club, salary for three coaches, Tyler Schaff, Randy Yarke, Nick Keenan
\$2,005.00, Baseline Tennis Club, boys tennis coaching salary 2012
\$292.66, Wells Fargo Community Support Program, to SFHS at principal's discretion
\$4,896.64, DECA Activity Club, reimbursement of Mr. Neubauer's accounts in travel and/or professional development
\$900.00, National Honor Society (NHS), \$300 NHS scholarships to Mitch Tiedke, Emily Evan, and Nicole Koonce
\$842.10, SFMS SMC, to SFMS for buses for 6th grade field trip to Cheapskate

Motion carried 7-0.

Reports

Superintendent Report and Communications

- Provided update to the Director of Finance position. After preliminary job search for a replacement for Mae Hawkins was done, alternative options were considered. Denny Sullivan, former business director of North St. Paul, Fridley, and Forest Lake school districts, will oversee the business services area and do a formal analysis of Central Services operations. He will review candidates for the Director of Finance position and assist as a mentor for the selected person.
- Mr. Saxton recognized Director of Community Services Mr. Larson who will be retiring at the end of July.
- Attended and spoke at Adult Basic Education and St. Francis High School graduations.
- Continue to review options for the School Board email system.
- Vacation time was reviewed.
- Will be attending the International Society for Technology in Education (ISTE) Conference June 23- 27.
- Acknowledged Mr. Stavig for his work with students in the District.

Dialogue

No one attended.

School Board Member Reports

Ms. Glover attended graduation. She reviewed the Cedar Creek Community School PTO meeting report, and acknowledged the committee for continued support and donations given for benefit of the students.

Ms. Erkel, not able to attend graduation.

Mr. Grams attended graduation.

Mr. Rustad congratulated the graduates as he was not able to attend the graduation.

Ms. Kelly attended graduation.

Mr. Anderson attended Oak Land graduation. Participated on interview committee for mentor instructor position.

Attended Joint Standing committee meeting. Attended graduation, highlight of the year, and thanks to all staff. He thanked Mr. Larson for his contributions to the District.

Ms. Van Denburgh attended graduation, however received calls regarding problems with the sound system in the Performing Arts Center. Mr. Saxton reported that work continues to improve the output of the sound system.

Administrative Report

Annual Q. Comp Report

Mr. Saxton provided an update of the information included in the Annual Q Comp Report. He will meet with Chaska/Shakopee representatives to go over ISD 15's Q Comp program. Rose Hermannson from the Minnesota Department of Education (MDE) has requested that the District participate in the pilot of teacher evaluations. The Q Comp program is solid, regardless of turnover in leadership in recent years.

Legislative Update

Ms. Hawkins provided an overview of the 2012 Legislative session. The complete laws are found on the revisor of Minnesota Statutes web page. A summary of the laws can be found on the MDE and Minnesota School Boards Association web pages. Review of K-12 changes were: general education formula, compensatory (intervention) revenue, literacy aid, early graduates, special education aid, TRA rates, career and technical education levy, cash flow, state aid payment shift, property tax shift, English learner is now EL, education excellence law changes, Post Secondary Education Options, policy changes, bills vetoed, and the next session.

Old Business

District Populations Update

Motion was made by Mr. Grams and second by Ms. Glover.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the population/census for the ISD 15 attendance area be updated to reflect 34,164 residents.

Motion carried 7-0.

New Business

Revised School Board Policy 311 – Home Schooling

This is a first reading of the revisions to the policy.

Preliminary 2012-2013 Budget

This is a first reading of the preliminary budget. Contact Ms. Hawkins with questions.

The meeting was adjourned at 7:59 p.m.

Suzanne Erkel, School Board Clerk