

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
June 25, 2012
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Van Denburgh at 7:00 p.m. with the following members present: Directors Anderson, Erkel, Glover, Grams, Kelly, Rustad, and Director of Human Resources Dave Lindberg.

Others present were Director of Business Services Mae Hawkins, Director of Community Services Tom Larson, and community members.

Roll call was taken.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, July 9, August 13, August 27, and September 10. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Grams and second by Ms. Erkel.

Motion carried. 7-0

Consent Agenda

Motion was made to approve the revised Consent Agenda by Ms. Glover and second by Mr. Rustad. Mr. Anderson requested item G be considered separately.

A. THAT the minutes of June 11, 2012, be approved as presented.

B. THAT the Personnel Items Be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

ARMBRUSTER, CHAD – Teacher-Music, SFHS, CONTINUING position (replacement for Heidi Stodola, internal transfer), 8.0 hrs/day, 186 days/yr, 1.0 FTE, T3-MA, \$55,420, first contract work day 8/29/2012.

CHHAY, JONATHAN – Teacher-Special Education, SFHS, CONTINUING position (replacement for Jason Maurer resignation), 8.0 hrs/day, 186 days/yr, 1.0 FTE, T1-BA, \$39,120, first contracted work day 8/29/2012.

NELSON, KELSEY – Teacher-Math, SFMS, CONTINUING position (replacement for Gary Sederstrom, internal transfer), 8.0 hrs/day, 186 days/yr, 1.0 FTE, T1-BA, \$39,120, first contracted work day 8/29/2012.

PAULSON, RALEIGH – Teacher-Special Education, CCCS, CONTINUING position (replacement for Susan Hennesy extended LOA), 8.0 hrs/day, 186 days/yr, 1.0 FTE, Career 3, \$ 71,542, first contracted work day 8/29/2012.

PEDERSON, KIMBERLY – Teacher-Special Education, CCCS, CONTINUING position (replacement for Shari Clark, internal transfer), 8.0 hrs/day, 186 days/yr, 1.0 FTE, T3-MA, \$55,420, first contracted work day 8/29/2012.

TREBESCH, DANIELLE – Teacher-Music-Band, SFMS, CONTINUING position (new position), 4.0 hrs/day, 186 days/year, .5 FTE, T1-BA, \$19,560, first contracted work day 8/29/2012.

TROST, ERIK – Teacher-Industrial Technology, SFHS, CONTINUING position (replacement for Brent Stavig, resignation), 8.0 hrs/day, 186 days/yr, 1.0 FTE, T3-MA, \$55,420, first contracted work day 8/29/2012.

WEINHAGEN, MICHEL – Teacher-Physical Education, SFMS, CONTINUING position (new position), 5.76

hrs/day, 186 days/year, .72 FTE, T1-MA, \$29,340, first contracted work day 8/29/2012.

NON-CLASSIFIED

HIEBERT, LINDA – Lunchroom Monitor, SFE, CONTINUING position (New Position), 2.0 hrs/day, 173 days/yr, \$11.12/hr, first contracted work day 8/29/2012.

ZIEBART, MOLLIE – Educational Assistant-Special Education, CSV, CONTINUING position (replacement for Sherrie Witte retirement), 7.1 hrs/day, 174 days/yr, B22, Step 4 \$13.81/hr, first contract work day 8/29/2012.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

CLASSIFIED

LODGE, MARK, Teacher-Social Studies, SFMS, retirement (1978-2012), effective 6/30/2012.

SCHMIDT, MARY, Teacher-Special Education, SFHS, resignation, last work day, 6/4/2012.

NON-CLASSIFIED

FRAZIER, KIM, Bus Driver, ISD 15 Transportation, resignation, last work day, 6/4/2012.

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 1,569,347.10
02	Food Service	\$ 132,501.62
04	Community Services	\$ 53,899.56
06	Construction	\$
07	Debt Redemption	\$
09	Trust and Agency	\$ 11,310.00
20	Internal Service	\$ 10,562.20
47	OPEB Debt Service	\$
	TOTAL DISTRICT	\$ 1,777,620.48

All checks processed between 06/12/12 and 06/21/12, payroll liabilities for 6/20/12 and all accounts payable items processed between 06/12/12 and 06/25/12

D. THAT the 2012-13 Liability and Workers' Compensation Insurance Contract be approved as presented. BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract for Property, General Liability, Inland Marine, Boiler and Machinery, Automobile, School Leaders Legal Liability and Crime Insurance be awarded to Wright Risk Management (WRM) America for the 2012-13 school year for a premium not to exceed \$225,000.00

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the contract for Workers' Compensation Insurance be awarded to SFM Mutual Insurance Company for the 2012-13 school year at the quoted premium of \$461,119.00.

E. THAT the 2011-12 Budget Adjustments be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the 2011-12 Budgets be amended as follows:

For Fiscal Year July 1, 2011 to June 30, 2012

Fund 01, General Fund Revenues \$ 48,600,046 Expenditures \$ 48,832,959

Fund 02,	Nutrition Services	Revenues	\$ 2,502,484	Expenditures	\$ 2,537,170
Fund 06,	Capital Projects	Revenues	\$ 100	Expenditures	\$ 164,311
Fund 04,	Community Education	Revenues	\$ 2,182,164	Expenditures	\$ 2,169,655

Background information: Please see the attached information regarding budget adjustments by fund and by type of adjustment.

The following funds have no budget adjustments to be approved at this time. These budgets remain the amounts shown below:

Fund 07, Debt Services	Revenues	\$ 5,623,562	Expenditures	\$ 5,779,731
Fund 09, Trust Fund	Revenues	\$ 448,689	Expenditures	\$ 448,405
Fund 20, Internal Service Fund	Revenues	\$ 2,893,975	Expenditures	\$ 2,893,975
Fund 45, OPEB Trust Fund	Revenues	\$ 95,000	Expenditures	\$ 492,802
Fund 47, OPEB Debt Service	Revenues	\$ 311,173	Expenditures	\$ 296,855

- F. THAT Gift Acknowledgements be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
 \$1,193.30, EBCS PTO, to EBCS for grade 3 field trip to Taylors Falls
 \$2,500.00, St. Francis Track and Field/Cross Country Booster Club, for coach's salary
 \$1,015.92, St. Francis Grid Club, for football game jerseys
 \$500.00, Medtronic Foundation, student scholarship (matching funds for the Dr. Noel Johnson Memorial Scholarship)
 \$100.00, Allina Health System, to SFMS to purchase supplies
 \$100.00, Alerus Financial (RMG) Refer a Friend Program, to CCCS at principal's discretion
 \$1,360.20, SFE APT, grade 3 field trip bussing to Mill City Museum = \$560.20, and Bell Museum of Natural History Explora Dome Visit from U of M = \$800.00
 \$332.21, United Way, to SFMS to purchase supplies
- H. THAT the Anoka County Children and Family Council Agreement be approved as presented.
 BE IT HEREBY RESOLVED by the School Board of Independent School District No. 15 approve the agreement Anoka County Children and Family Council – 2012 Family Services Agreement
- Motion carried 7-0.

Motion was made by Ms. Kelly and second by Mr. Anderson. Mr. Anderson wanted to recognize Maggie Ewen for her accomplishments and Mr. Fink for acknowledging her. Ms. Van Denburgh read the resolution, Recommendation of Commendation for Maggie Ewen.

- G. THAT the Recommendation of Commendation be approved as presented.
 WHEREAS, the School Board of Independent School District No. 15 recognizes that Maggie Ewen is a junior on the St. Francis High School Track and Field team.
 WHEREAS, Maggie Ewen won the Minnesota State AA Discus Championship with a state record throw of 171' 9", won the Minnesota State Shot Put Championship with a throw of 48' 4" at the Minnesota State Track and Field meet on June 8 and 9, 2012 at Hamline University.
 WHEREAS, Maggie Ewen was named the Minnesota Gatorade Female Track Athlete of the Year on June 19, 2012.
 THEREFORE BE IT RESOLVED that the School Board of Independent School District No. 15 hereby congratulates Maggie Ewen, Coach Andy Forbort, Coach Mark Hanson, and Coach Bruce Ewen for their outstanding representation of our school and the St. Francis community.
- Motion carried 7-0.

Reports

Superintendent Report and Communications

- Dave Lindberg provided the report in the absence of Superintendent Saxton. Consultant Denny Sullivan will be working with Business Services on a temporary basis. He will be in attendance July 9 at the annual meeting.
- There is a planned outage in the District beginning June 30 until July 9. District servers are moving to one location at the high school.
- Mae Hawkins was recognized for her outstanding service as Director of Business Services in the District 2000-2012.

Dialogue

No one attended.

School Board Member Reports

Mr. Rustad congratulated Maggie Ewen and recognized Ms. Hawkins.

Ms. Kelly attended Oak Land Board meeting with discussions including a new technology plan and programs for next year. She recognized Ms. Hawkins.

Mr. Anderson thanked Ms. Hawkins for her service to the District. He attended the ECSU meeting, and Oak Land meeting reporting that work continues on the director’s contract.

Ms. Glover thanked Ms. Hawkins, congratulated Maggie Ewen.

Ms. Erkel thanked Ms. Hawkins. Ms. Erkel moved that she be able to resume her position as substitute in the District, second by Ms. Van Denburgh. Mr. Lindberg recommended this be placed on the agenda for the July 9 board meeting when he can provide more information. Ms. Erkel requested the motion be postponed until the July 9 meeting.

Mr. Grams acknowledged Barb Anderson for her efforts in raising funds for middle school track improvements. He will email the flyer to Ms. Kowitz to forward on. He thanked Ms. Hawkins for her service to the District.

Ms. Van Denburgh distributed a handout, “Moving from an odd-year election cycle to an even-year cycle” with information for Board members to consider regarding cost-benefit-analysis.

Old Business

Revised School Board Policy 311 – Home Schooling

Motion was made by Mr. Grams and second by Ms. Kelly.

BE IT RESOLVED that the School Board of Independent School District No. 15 adopts revised Policy 311 – Home Schooling.

Motion carried 7-0.

Preliminary 2012-2013 Budget

Motion was made by Ms. Glover and second by Mr. Anderson.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Preliminary 2012-13 Budgets be established as follows to reflect the fiscal year 2013 (FY13) Budget Parameters:

For Fiscal Year July 1, 2012 to June 30, 2013

Fund 01, General Fund	Revenue	\$ 47,368,406	Expenditures	\$ 47,368,406
Fund 02, Food Service	Revenue	\$ 2,598,053	Expenditures	\$ 2,598,053
Fund 04, Community Education	Revenue	\$ 1,871,950	Expenditures	\$ 1,867,489
Fund 07, Debt Service	Revenue	\$ 5,840,813	Expenditure	\$ 5,780,139
Fund 47, Debt Service OPEB	Revenue	\$ 314,376	Expenditure	\$ 299,905
Fund 20, Internal Service Fund	Revenue	\$ 4,872,000	Expenditure	\$ 4,872,000
Fund 09, Expendable Trust Fund	Revenue	\$ 428,660	Expenditure	\$ 428,104
Fund 45, OPEB Trust Fund	Revenue	\$ 95,000	Expenditure	\$ 432,280

Motion carried 7-0.

New Business

Health and Safety Policy and Adoption of Preliminary Budget for FY2012, 2013, and 2014

This is a first reading of the preliminary reading of the Health and Safety policy and adoption of preliminary Budget for FY2012, 13 & 14

Mr. Wirz, Maintenance Program Supervisor, reported how the District applies for funding due to the change in state requirements.

The meeting was adjourned at 7:28 p.m.

Suzanne Erkel, School Board Clerk