

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
March 12, 2012
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
A G E N D A

The regular meeting was called to order by Chair Van Denburgh at 7:00 p.m. with the following members present: Directors Anderson, Erkel, Glover, Grams, Kelly, and Superintendent Saxton. Absent: Director Rustad.

Others present were Director of Human Resources Dave Lindberg, Director of Special Services Jacque Stein, Director of Community Services Tom Larson, Curriculum and Assessment Coordinator Kurt Becker, student representative Nate Lipinski, and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at the Central Services Center, March 26, April 9, April 23, and May 14. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – Transition 15 (T15)

Program Supervisor Julie Williams provided information about Transition 15. This is a federally mandated program that provides specialized transitional programming for 19-21 year old students that are on an Individualized Education Plan (IEP) in the areas of jobs and employment, post-secondary education and testing, and independent living skills. The IEP is written to facilitate the student’s transition from school to the community. Classroom curriculum emphasizes employment skills, independent living skills, community participation, self advocacy skills, recreation, and social skills. Business World is a program where T15 students have the opportunity to actively participate. *Biz World* teaches the basics of business, entrepreneurship, and money management.

Roll call was taken.

Agenda

Motion was made by Ms. Glover and second by Mr. Anderson.
Motion carried 6-0.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Grams and seconded by Ms. Kelly.

- A. THAT the minutes of February 27, 2012 be approved as presented.
- B. THAT Personnel Items be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

EMPLOYMENT:

CLASSIFIED

ZDON, ERICKA, Preschool instructor, LLC, Step 1, 6.75 hrs./day, 30 days, effective 4.3.12.

NON-CLASSIFIED

ARENS, ALVIN, Bus Driver, Transportation, B, 6.0 hrs./day, 170 days prorated effective 2.21.12.

DAVIS, JENNIFER, Educational Assistant, SFE, B22, 6.5 hrs./day, 170 days prorated effective 3.12.12.

KRAUSE, LORI, Educational Assistant/Job Coach, T15 B23, 6.0 hrs./day, 170 days prorated effective 3.16.12.

RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:

NON-CLASSIFIED

RAKOWSKI, IAN, Custodian, SFHS, Termination effective 2.23.12.

- C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
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01	General	\$	789,072.63
02	Food Service	\$	23,697.44
04	Community Services	\$	28,859.10
06	Construction	\$	-
07	Debt Redemption	\$	805.00
09	Trust and Agency	\$	1,316.77
20	Internal Service	\$	302,386.32
47	OPEB Debt Service	\$	-
	TOTAL DISTRICT	\$	1,146,137.26

All checks processed between 02/29/12 and 03/08/12, payroll liabilities for 03/05/12 and all accounts payable items processed between 02/28/12 and 03/12/12

- D. THAT Cash and Investments be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the cash and investment reports for January be approved as presented.
- E. THAT the Skills-USA Extended Trip be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Skills – USA proposal for an extended trip to Bloomington, MN, March 23 – March 25, 2012 be approved as requested.
- F. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$1,000.00, Fairview Northland Medical Staff, scholarship for a student going to college to become a physician, physician’s assistant, nurse practitioner, CRNA, or certified nurse midwife
\$500.00, Len Roskoski, Dr. Noel Johnson memorial scholarship, note: remember the matching \$500.00 from Medtronic for the scholarship
\$149.50 (in kind), CCCS PTO, classroom supplies for Christy Meld (Box Top Winner) with PTO funds
\$24.08, CCCS PTO, to CCCS for carnival and classroom teacher supplies
\$36.90, Wells Fargo Community Support Campaign, to CCCS at principal’s discretion
\$18.00, Wells Fargo Community Support Campaign, to CCCS at principal’s discretion
\$27.72, Wells Fargo Community Support Campaign, to CCCS at principal’s discretion

Motion carried 6-0.

Consideration of Visitors

None

Reports

Student Report

Nate Lipinski provided the student report which included: third trimester began, spring sports start this week, the musical will be in April, and an inquiry if the senior exemption dates have been determined.

Superintendent Report and Communications

- Three dates were submitted for a meeting with American Indian Parent group; however, Mr. Becker has not heard back. Books have been reviewed by parents and some are back on the shelves.
- Asking for directives from the School Board regarding purchasing iPad/computer solution. Ms. Glover and Ms. Erkel are fine with current procedures. Ms. Van Denburgh would like the School Board to review the budget line by line to determine if there are additions/deletions that should be made. Ms. Kelly is not interested in purchasing iPads for School Board members, and does not see a need to review/change the

budget. Ms. Glover suggested a financial training. Organization fees are acted on at the July meeting.

- Met with the every day kindergarten teacher group. Space changes for 2012-13 will be St. Francis Elementary School grades 4 and 5 attending the former St. Francis Intermediate School second level wing at the middle school. Grade 6 will move to the first level. Students ride the same buses, start times remain the same. Kids Connection will move to St. Francis Elementary School. Teachers visited other District STEM programs over spring break.
- Attended SEE Legislative meeting.
- Will speak at the *SPARKS* Hockey Banquet on March 13.
- Will meet with the Early Childhood Advisory Group on March 15.

Dialogue Session

No one in attendance.

School Board Member Reports

Mr. Grams had the opportunity to read at Ms. Prowizor's class. Email received from MN DOT. Mr. Lundberg will meet with Mr. Grams and Mr. Saxton on March 27.

Mr. Anderson offered congratulations to the winter sports teams.

Ms. Erkel attended East Bethel Community School Site Management Council meeting. There is a need for volunteers for the carnival. She inquired about the District providing cell phones for staff. Mr. Saxton reported that if the employee needs to be available for work, it is the preferred method of communication. The terms would also be in the employee contract and part of negotiations. There is a definite need for some kind of communication system. For the record Ms. Erkel recommended that School Board members be issued individual email addresses through the District. Ms. Erkel would like this on a future agenda for discussion.

Ms. Van Denburgh acknowledged Ms. Glover for chairing the February 27 School Board meeting.

Administrative Reports

Revisions to School Board Policies

Mr. Saxton reviewed the process of revising School Board policies. Reasons to change are: changes in the law, statute, MSBA recommendations, internal need to change as an organization, and the ongoing review that might precipitate adjustments.

Review of the proposed revisions following under New Business.

New Business

Approval of Revised Policy 106 – Meetings of the School Board

First reading.

Discussion followed regarding: Tentative is good, available is good, 3 or 5 days does not matter, 3 days is fine, mailed prior to the meeting, emailed 3 calendar days, table top items versus additional information, want to ensure that intent of the policy clear so does not come up again.

Approval of Revised Policy 106.1 – School Board Meeting Agenda

First reading.

Discussion: same paragraph as 106 with Board Packet removed and begin with "The tentative agenda".

Other Matters

Directors at the Table

Mr. Grams brought forward for discussion directors being removed from the table. If the School Board is going to utilize information from the directors, Mr. Grams made a motion that the directors be brought back to the table, second was made by Mr. Anderson. Ms. Van Denburgh explained reasons that directors were removed, and also had reviewed other districts. Discussion included: the valuable expertise and input of the directors, directors have the ability to seek information during the meeting, it leads the public to believe directors are the policy makers, delay of the meeting when the director moves from the audience to the podium, and utilizing what is best for this District.

Motion carried 4-2, nays being Ms. Erkel and Ms. Van Denburgh.

The meeting was adjourned at 8:42 p.m.

Suzanne Erkel, School Board Clerk