

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
May 29, 2012  
Regular Meeting – 7:00 p.m.  
Central Services Center – Community Room  
4115 Ambassador Blvd.  
A G E N D A

The regular meeting was called to order by Chair Van Denburgh at 7:00 p.m. with the following members present: Directors Anderson, Erkel, Glover, Grams, Kelly, and Superintendent Saxton. Absent: Director Rustad

Others present were Director of Business Services Mae Hawkins, Director of Human Resources Dave Lindberg, Director of Special Services Jacquie Stein, Director of Community Services Tom Larson, student representatives Nate Lipinski and Mercedes Johnson, and community members.

Roll call was taken.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at the Central Services Center, June 11, June 25, July 9, and August 13. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Site Report – Nutrition Services**

Wendy Klobe provided the Year in Review report summary which included four goals: promoting educational benefits, improving communications, preparing for new regulations, and continuing waste reduction. School Reach calls of non emergency nature were made to parents. Healthy Hunger-Free Kids Act (HHFKA) of 2010 is a federal law requiring more fruits and vegetables. Federal mandates affect pricing so an increase in meal prices is necessary. The Farm to School program, which focuses on using locally grown produce, will continue.

**Consideration of Visitors**

None

**Agenda**

Motion was made by Ms. Glover and second by Ms. Kelly.

Motion carried. 6-0

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Mr. Anderson and second by Mr. Grams.

A. THAT the minutes of May 14, 2012, be approved as presented.

B. THAT the Personnel Items Be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

**EMPLOYMENT:**

CLASSIFIED

**LARSON, KATELYN** - Tchr-Vocal Music, SFHS, TEMPORARY NEW POSITION 2012-2013 SY, 4.32 hrs/day, 186 days/yr, .54 FTE, T1-BA, \$21,124.80/yr, first contracted day, 8/30/2012.

**WALDVOGEL, PATRICIA** - Tchr-Special Education, SFHS, CONTINUING POSITION, replacement for Amanda Salber, 8.00 hrs/day, 186 days/yr, 1.0 FTE, T1-BA, \$39,120/yr, first contracted day, 8/30/2012.

NON-CLASSIFIED

**BROCKNER, LARRY** - Technology Support Specialist, SFES, CONTINUING NEW POSITION, 8.0 hrs/day, 261 days/yr, B23, Step 10, \$16.91/hr, effective 3/5/2012.

**SANASAC, ADAM** - Technology Support Specialist, SFHS, CONTINUING NEW POSITION, 8.0 hrs/day, 261 days/yr, B23, Step 9, \$16.61/hr, effective 3/5/2012.

**PETERSON, TRACEY** - Technology Support Specialist, EBCS, CONTINUING NEW POSITION, 8.0 hrs/day, 261 days/yr, B23, Step 2, \$12.71/hr, effective 3/5/2012.

**RESIGNATIONS/TERMINATIONS/DISCONTINUANCE OF POSITION:**

**CLASSIFIED**

**HENNESY, MARTHA** – Tchr - Physical Education, SFMS, 1.0 FTE, Retirement, last work day 6.6.2012.

**STAVIG, BRENT** - Tchr - Industrial Technology, SFHS, 1.0 FTE, Resignation, last work day, 6.5.2012.

**VANGILDER, HOLLY** - Tchr-Elementary, CCCS, 1.0 FTE, Retirement, last work day 6.6.2012.

**NON-CLASSIFIED**

**SAMPSON, RACHALE** - Educational Assistant-Special Education, EBCS, rejection of offer to continuing position at SFHS, last work day in current temporary position will be 6/4/2012.

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 196,557.60
02	Food Service	\$ 4,299.43
04	Community Services	\$ 14,309.52
06	Construction	\$
07	Debt Redemption	\$
09	Trust and Agency	\$ 2,535.00
20	Internal Service	\$ 6,726.87
47	OPEB Debt Service	\$
<b>TOTAL DISTRICT</b>		<b>\$ 224,428.42</b>

All checks processed between and, payroll liabilities for 05/15/12 and 05/29/12, and all accounts payable items processed between 05/15/12 and 05/29/12

D. THAT Reading Well by Third Grade Literacy Plan be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Reading Well by Grade 3 Literacy Plan for 2012-13, upon review, is accepted.

E. THAT the Clouddancer Enterprises Inc. be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the contract with Clouddancer Enterprises Inc. for exterior campus security services at St. Francis High School for the 2012-13 school year in an amount not to exceed \$29,133.00 be approved.

F. THAT the Capernaum Pediatric Therapy, Inc. Contract be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the agreement with Capernaum Pediatric Therapy, Inc., be approved as presented.

G. THAT the 2012-13 Reimbursable Meals and Milk Annual Resolution be approved as presented.

WHEREAS, this School District has facilities to provide reimbursable meals to students, and WHEREAS, this School District has participated in the Federal Commodities Program, and WHEREAS, this School District has invited family participation in the Educational Benefits program in past years, and WHEREAS, the Nutrition Services program must be self-supporting and follow the requirements of the State and Federal Child Nutrition programs.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 15 that effective for the 2012-13 school year the District provide reimbursable meals and milk to its students and staff according to the following:

1. Secondary School (grades 6-12) student lunches shall be \$~~2.30~~2.40 per meal.
2. Elementary School (K-5) student lunches shall be \$~~2.10~~2.20 per meal.
3. The lunch price for those who qualify for reduced price meals through the Educational Benefits program shall be \$0.40. Those who qualify for free meals through the Educational Benefits program will not be charged for one reimbursable lunch with milk per day.
4. Families may apply to learn of student eligibility for free or reduced price meals through the Educational Benefits program. Applications are available at all school sites, at the Office of Nutrition Services at the Central Services Center, and online at [www.stfrancis.k12.mn.us](http://www.stfrancis.k12.mn.us).
5. Adult lunches shall be \$~~3.30~~3.40 per meal.
6. One carton of milk shall be furnished with each reimbursable meal at no extra charge. Additional milk may be purchased at \$0.50 per half-pint carton.
7. The District's Nutrition Services Department may offer ala carte items to all district students and staff at appropriate prices.
8. Secondary School (grades 6-12) student breakfasts shall be \$~~1.35~~1.45 per meal.
9. Elementary School (K-5) student breakfasts shall be \$~~1.25~~1.35 per meal.
10. Adult breakfasts shall be \$~~1.80~~1.90 per meal.
11. Those who qualify for free or reduced price meals through the Educational Benefits program will not be charged for one reimbursable breakfast with milk per day.
12. The School Board reserves the right to change prices during the school year.

H. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$347.94, SFES APT, payment for Jennifer Waletzko for Family Reading and Math Night

\$347.94, SFES APT, payment for Joan Copa for Family Reading and Math Night

\$41.50, SFES APT, to SFE for supplies

\$139.24, SFES APT, to SFE to purchase a camera for Diane Peterson

\$3,000.00, St. Francis Youth Softball Association, softball coaches' salaries for 2012 season

\$5,486.00 (in kind), St. Francis Basketball Association, gift of a "Shoot Away"

\$500.00, CCCS PTO, for the 5<sup>th</sup> grade party

\$167.36, Wells Fargo Community Support, to EBCS at principal's discretion

\$1,266.00, SFMS SMC, to SFMS for the 6<sup>th</sup> grade field trip to Wild Mountain

\$500.00, Anoka-Hennepin Credit Union, student scholarship to be awarded

\$300.00, Village Bank, student scholarship

\$500.00, Beaverbrook Tri-County Sportsmen, student scholarship

\$175.00, Ken Sailor, to LLC at the discretion of Early Childhood

\$434.33, SFHS Track Student Activity Fund (fka Lettermans), to pay for track supplies purchased by SFHS Activities Office

\$1,487.34, CCCS PTO, Books for Media Center

Motion carried 6-0.

### **Consideration of Visitors**

None

### **Reports**

#### *Student Report*

Ms. Van Denburgh recognized the students for their service on the School Board. Nate Lipinski and Mercedes Johnson reported: last day of school for seniors is May 31 and June 4 for underclassmen, graduation is June 8 with the All Night Party following, math teacher Megan Schmidt was recognized as staff member of the month, and scholarship award night was May 23. On behalf of the student body, Nate thanked outgoing faculty members for their honest commitment to the students and school of ISD 15. Nate also acknowledged the School Board for the opportunity to share and have a voice as a student and was honored to serve a dedicated Board and help influence decisions that affect our district in positive ways.

#### *Superintendent Report and Communications*

- DLT discussed and continue to work with the most effective ways to communicate messages (emergency vs. non emergency).
- Attended scholarship award night, and recognized the high school principals for the well-run program.

- Attended the Schools for Equity in Education (SEE) meeting with the main topic on data that districts must submit. Mr. Becker summarized the Multiple Measurements Rating (MMR), the new accountability system which focuses on proficiency and graduation rates (student growth) and takes the place of Adequate Yearly Progress (AYP). Mr. Becker will report again in August when more data is available.
- Planning for summer programming is progressing and includes: Special Services Extended School Year, Summer Springboard, Academic Stretch, and Project Handshake.
- Final PRTs are taking place.
- Meeting with St. Francis Elementary School and transition planning continues for grades 4 and 5.
- STEM planning continues.
- The communications committee requested to bring forward for discussion a type of voting score card of School Board members, and discussion of the School Board email address. Mr. Lindberg is looking for direction in how to respond as responsible authority to emails sent to the School Board. Both topics will be added to a future agenda.

### *School Board Member Reports*

Ms. Erkel attended the funeral for Nick Engler.

Mr. Grams attended scholarship awards night. He congratulated the retirees recognized earlier this evening.

Ms. Kelly attended the SEE meeting.

Mr. Anderson acknowledged retirees and administrators who recognized them. He thanked Nate Lipinski and Mercedes Johnson. Oak Land graduation is May 30.

Ms. Van Denburgh attended Ms. Behling's retirement. It was brought to the attention of Ms. Van Denburgh that there was a change in the advertising policy of The Courier.

### **Old Business**

#### *Revised School Board Policy 313 – Graduation Requirements*

Motion was made by Mr. Grams and second by Ms. Erkel. Ms. Kelly inquired if the increase in credits needs to be included in the background information. Ms. Van Denburgh is not in favor of the change. Mr. Neubauer explained the reasons in looking at increasing credits: 1) could possibly increase student participation within the school by looking at including one credit earned on an activity basis, and 2) would have a financial benefit in that the state withholds funds for early graduates. The SMC has reviewed and recommended the change. Mr. Lindberg added that it could increase cohort survival.

Motion carried 5-1, nay being Ms. Van Denburgh.

### **New Business**

#### *Population Resolution (first reading)*

The 2010 census data for ISD 15 reflected a drop in population for the ISD 15 attendance area that encompasses 8 municipalities. The new population figure reflects a drop of 2567 residents. When approved the resolution will be forwarded to the state demographers office and be used in calculation of funding for programs in community education, adult basic education, after school youth enrichment programs and others.

### **Other Matters**

#### *Approval of Employment Agreement-School Bus Drivers*

Motion was made by Ms. Glover and second by Mr. Anderson. Mr. Lindberg noted that the contract was ratified by 85% yes vote and acknowledged the bus drivers in the negotiation process.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the terms and conditions of employment with Education Minnesota St. Francis, School Bus Drivers, be approved as presented for the 2011-2012 and 2012-2013 school years.

Motion carried 6-0.

#### *Approval of Employment Agreement-Nutrition Services*

Motion was made by Ms. Kelly and second by Mr. Grams. Mr. Lindberg noted that the contract was ratified by 77% yes vote and acknowledged nutrition services for good negotiation sessions.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the terms and conditions of employment with Education Minnesota St. Francis, Nutrition Services, be approved as presented for the 2011-2012 and 2012-2013 school years.

Motion carried 6-0.

The meeting was adjourned at 8:37 p.m.

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Suzanne Erkel, School Board Clerk