

SCHOOL BOARD  
 INDEPENDENT SCHOOL DISTRICT No. 15  
 St. Francis, Minnesota  
 September 10, 2012  
 Regular Meeting – 7:00 p.m.  
 Central Services Center – Community Room  
 4115 Ambassador Blvd.  
 M I N U T E S

The regular meeting was called to order by Chair Van Denburgh at 7:00 p.m. with the following members present: Directors Anderson, Erkel, Glover, Grams, Kelly, Rustad and Superintendent Saxton.

Others present were Interim Director of Business Services Denny Sullivan, Director of Human Resources Dave Lindberg, Director of Special Services Jacque Stein, Assistant Director of Community Services Troy Ferguson, and community members.

Roll call was taken.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at the Central Services Center, September 24, October 8, October 22 and November 12. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Site Report – St. Francis Middle School (SFMS)**

Principal Dale Johnson acknowledged and introduced Barb Anderson, community volunteer, who provided an update on the progress of the new track surface at the middle school. The cooperative effort involving many groups and individuals contributed to a place children and the community can use to be more active. Principal Johnson and Assistant Principal Bobbi Hume presented past highlights and future goals of the school. SFMS has received the Celebration ranking in the Multiple Measurements Rating (MMR) from the Minnesota Department of Education. The school is above state average at most grade levels for testing and Adequate Yearly Progress (AYP) was made in all areas. During the summer, building and technology improvements were made to the music and shop rooms. SMART Boards and iPad labs were added. School enrollment thus far is 1,163, including 45 new students. The school has made progress regarding collaborative common assessments and bullying prevention.

**Consideration of Visitors**

New teacher union representatives, President Deb Parson and Vice-President Ryan Fiereck of Education Minnesota St. Francis Local 1977 introduced themselves.

William Gardner purchased Robert's Rules of Order and presented it to the board for reference.

**Agenda**

Motion was made by Mr. Anderson and second by Ms. Kelly.

Motion carried, 7-0.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Ms. Glover and second by Mr. Grams. Ms. Erkel requested item D be considered separately.

A. THAT the minutes of August 27, 2012, be approved as presented.

B. THAT the Personnel Items Be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

<b>NEW EMPLOYMENT</b>									
<i>Name</i>	<i>Position</i>	<i>Replacement for</i>	<i>Site</i>	<i>Position Status</i>	<i>Days / Year</i>	<i>Hrs/ Day</i>	<i>Salary Level</i>	<i>Wage</i>	<i>Effective</i>
Barraza, Enrique Varela	Custodian-2 <sup>nd</sup> Shift	Vicki Whittlef	SFHS	Continuing	186.0	8.0	B21/3	\$14.58	9/11/2012

Hemmelgarn, Jennifer	Tchr-Kindergarten	New Position	EBCS	Continuing	186.0	4.0	T1-BA	\$19,560.00	8/29/2012
Terris, Diana	EA-SpEd	Catherine Larson	SFE	Continuing	172.0	6.5	B21/1	\$11.75	9/4/2012
Torson, Tracy	Tchr-ELL	Melissa Beal	SFHS	LTS	59.0	8.0	T1-BA	\$12,926.08	9/4/2012-11/29/2012

**LEAVES OF ABSENCE**

<i>Name</i>	<i>Position</i>	<i>Type of Leave</i>	<i>Expected Duration</i>		<i>Most recent assignment</i>	
			<i>From</i>	<i>To</i>	<i>Days/ Year</i>	<i>Hrs/ Day</i>
Paris, Tamera	FDS-Helper-Server	Medical	9/1/2012	6/30/2013	172.0	1.50

**RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION**

<i>Name</i>	<i>Position</i>	<i>Status</i>	<i>Site</i>	<i>Effective</i>	<i>Last Work Day</i>
Anderson, Cheryl	EA-Clstrm & Noon	Prev appr as resignation corrected to RETIREMENT	Layoff Pool	8/30/2012	6/4/2012
Brandberg, Chris	EA-Noon	Resignation	CCCS	9/2/2012	N/A
Hoffman, Brenda K	EA-Clstrm	Resignation	Layoff Pool	9/4/2012	6/1/2012
Johnson, Melanie	FDS-Helper-Server	Resignation	SFE	8/27/2012	6/6/2011
Lange, Karen	FDS-Lunchroom Monitor	Resignation	EBCS	8/20/2012	6/4/2012
McBride, Sabrina	Tchr-Science (LTS for Tom Jones)	Resignation	SFMS	8/20/2012	N/A
Preese, Denae	OP-Admin. Asst	Resignation	CSVC	6/4/2012	6/4/2012
Shore, Jon	EA-Noon	Resignation	EBCS	8/24/2012	6/4/2012
Solberg, Carl	EA-SpEd	Resignation	SFE	8/23/2012	6/4/2012

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund No.	Description	Amount
01	General	\$ 871,097.42
02	Food Service	\$ 20,393.32
04	Community Services	\$ 39,486.64
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ -
20	Internal Service	\$ 291,422.27
47	OPEB Debt Service	\$ -
	<b>TOTAL DISTRICT</b>	<b>\$ 1,222,399.65</b>

All checks processed between 08/28/12 and 09/06/12, payroll liabilities for 8/20/12 and all accounts payable items processed through 09/10/12.

- E. THAT Gift Acknowledgements be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):  
\$1,045.57, SF Grid Club, practice jerseys, mouth guards, cleats, wristbands, scorebook, t-nut, shoulder pad laces, equipment bags, helmet pumps, scrimmage vests, helmet decals  
\$2,500.00, Family of Jake Gilbert, general improvements to the SFHS football facilities  
\$2,500.00, Family of Jake Gilbert, general improvements to the SFHS track and field facilities  
\$1,720.00, SF Volleyball Booster Club, SFHS VB coaching salary – practice coach  
\$2,756.00, SF Volleyball Booster Club, SFHS VB coaching salary - freshman

Motion carried, 7-0.

- D. THAT the PBR Consulting LLC be approved as presented.

Motion was made by Mr. Anderson and second by Mr. Rustad.

BE IT RESOLVED by the School Board of Independent School District No.15 that the contracts with PBR Consulting for student management services at St. Francis Middle School for the 2012-13 school year in an amount not to exceed \$23,200.00 be approved.

Ms. Erkel questioned why this service is necessary. Mr. Saxton explained that there is a shortage of counselors and this company specializes in behavior intervention.

Motion carried, 7-0.

## **Reports**

### *Student Report*

High school student representative Mercedes Johnson and prospective representative Kayla Magnan presented a high school report. Seniors will participate in Senior Sunrise September 14, where they meet to watch the sunrise. A tennis tournament is scheduled for September 26.

### *Superintendent Report and Communications*

- Attended school open houses and noted good attendance, with many engaged and excited families.
- There were a few bussing issues on the east side of the district on the first day of school. SchoolReach was used to notify families that busses would be late.
- Attended the St. Francis High School vs. Park Center football game. Unfortunately, the team lost 19-6.
- Minnesota School Boards Association has upcoming regional meetings of interest, including a legal seminar October 5.
- The tax levy approval will occur at the next meeting.

### *Dialogue*

No one attended.

### *School Board Member Reports*

Ms. Erkel felt bad for not being able to attend the August meetings. She attended the fundraiser for the new track, East Bethel Community School open house, and curriculum meeting. She inquired if a committee to analyze half day kindergarten would take place. Mr. Saxton requested input from the School Board as to who should participate and when a committee should meet. Further discussion will be added to the next agenda. She commented that a class size of 40 at the high school is not a good number. She commented that the board tends to rubber stamp things and doesn't think and ask questions. She called the vote at a previous meeting regarding Schools for Equity in Education (SEE) wrong and illegal. She commented that the vote on Ms. Van Denburgh made her sad and though making a mistake she shouldn't have to worry about removal. Ms. Erkel heard that one board member used a community member for some yard work in exchange for a vote in their favor.

Ms. Kelly suggested that if Ms. Erkel had a question about high school class size, she should contact Mr. Neubauer before commenting. Ms. Kelly commented the importance in respecting Board members decisions in the Board's recent vote. She also addressed Ms. Erkel for reporting what she was told by a community member in regards to exchange of yard work for a favorable vote encouraging that in the future Ms. Erkel check with the Board member in question before making accusations that may or may not be true.

Mr. Anderson attended the Welcome Back employee event and said the speakers were great.

Ms. Glover said the Cedar Creek Community School (CCCS) Parent Teacher Organization donated \$250 for school supplies, available to any student in need. The CCCS Walk-a-Thon is scheduled for October 12 in which many

businesses donate.

Ms. Van Denburgh attended and enjoyed the Welcome Back event for ISD 15 staff. She attended the CCCS open house, first day of school at CCCS, and Peek at Preschool at the Lifelong Learning Center. She mentioned that Consideration of Visitors comments are always welcome.

#### *Administrative Report*

##### AYP and MMR Information

Curriculum & Assessment Coordinator Kurt Becker presented assessment information. The elementary and middle schools all made Adequate Yearly Progress (AYP). Progress is being made to increase student achievement.

District-wide, ISD 15 made AYP in 48 of 49 areas, with a 95.5% success rate.

In the Multiple Measures Rating (MMR), St. Francis Elementary School earned the highest designation of Reward and SFMS was named second highest, Celebration. St. Francis High School and East Bethel Community School have room for improvement.

#### **Superintendent Evaluation**

Mr. Saxton recommended a School Board work session. The Board discussed dates and topics including Board cohesiveness and role of the Board. The superintendent evaluation will be discussed at the next meeting and Mr. Saxton will come with written goals and tools for evaluation.

#### **New Business**

##### *Annual Report Curriculum and Instruction 2011-12*

First reading.

The meeting was adjourned at 8:49 p.m.

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Suzanne Erkel, Clerk