

SCHOOL BOARD  
 INDEPENDENT SCHOOL DISTRICT No. 15  
 St. Francis, Minnesota  
 April 8, 2013  
 Regular Meeting – 7:00 p.m.  
 Central Services Center – Community Room  
 4115 Ambassador Blvd.  
 M I N U T E S

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, Harry Grams, David Roberts, Marsha Van Denburgh and Superintendent Ed Saxton.

Others present were Associate Director of Business Services Scott Nelson, Director of Human Services Dave Lindberg, Director of Special Services Tim Finn, Assistant Director of Community Services Troy Ferguson, student representative Cassy Stierns, and community members.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at Central Services Center, April 22, May 13, (Tuesday) May 28, and June 10. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings, with the exception of May 28, which includes Retiree Recognition beginning at 6:00 p.m.

**Happening Around the District – Transition 15 (T15) Ms. Williams**

Ms. Williams, Program Supervisor, presented a video spotlighting students and their work experiences. T15 is for special education student ages 18-21 that have needs in the transition area. One area focused on is preparing students to enter into the community. The onsite experience is Biz World, a program that teaches students the basics of business and money management. A short video highlighted the nonpaid internships where students work. T15 has 22 students in the program this year with 28 slated for the fall. Anoka County works closely with T15 to provide services for students that age-out of the program.

**Site Report – St. Francis High School, Mr. Neubauer**

Principal Neubauer presented data for students which included: ACT, Basic Standards Test (BST), Minnesota Comprehensive Assessment (MCA), graduation and drop-out rates, and student management data. New information captured this year (data from a four-year delay) is the percentage of students enrolling in college/state. The focus in the coming years will be to work and prepare students for college and technical education.

Strategic Plan is Continuous Improvement – A model of continuous improvement includes: Vision (Educating Every Student Every Day), Mission of six statements (diversity, leadership, academics, positive school climate, teaching and learning, and technology) and Strategic Actions/Goals. Strategic plan is to promote each mission statement. Mr. Neubauer summarized the academic mission which works to meet the needs and to prepare students for life beyond high school.

**Consideration of Visitors**

None

**Agenda**

Motion was made by Ms. Van Denburgh and second by Ms. Glover.  
 Motion carried, 7-0.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Ms. Erkel and second by Ms. Van Denburgh.

A. THAT the Minutes of March 25 be approved as presented.

B. THAT the Personnel Items Be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective

Dougherty, Nusara	EA-Special Ed	James Sinkel	SFHS	CONT	172.0 prorated	6.0	B22/1	\$12.01	04/02/13
Knudson, Rhonda	Cafeteria Monitor	Rebecca Bauer	SFE	CONT	173.0 prorated	2.0	A11/1	\$11.27	03/25/13
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position		Site	Reason		Effective	Last Work Day		
Amdahl, Shirley	EA-Media		EBCS	Retirement		07/01/13	05/29/13		
De Oliveira, Deirdre	LTS-World Language-Spanish for Dieckhaus, Jyl		SFHS	Assignment Complete		05/30/13	05/30/13		
Gagnon, Diana	LTS-Science for Thomas Jones		SFMS	Assignment Complete		05/30/13	05/30/13		
Hemmelgarn, Jennifer	Tchr-Kindergarten		EBCS	Termination Non-Renewal		05/30/13	05/30/13		
Janisch-Tri, Vicki	EA-Copier/Mail		SFHS	Resignation		08/24/2013	06/04/2013		
Kivisto, Sally	EA-Health		SFMS	Resignation		06/12/13	05/30/13		
Majeres, Kristen	LTS-Kindergarten for Betsy Rock-Zutz		CCCS	Assignment Complete		05/30/13	05/30/13		
Muyres, Becky	Tchr-Math, Gr 7		SFMS	Termination Non-Renewal		05/30/13	05/30/13		
Owens, Raymon	Bus Driver		TRAN	Retirement		05/30/13	03/22/13		
Trost, Erica	Tchr-Science on LOA, 2012-13		SFHS	Resignation		02/21/13	02/05/10		

- C. THAT Disbursements be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund #	Description	Amount
01	General	\$ 221,435.88
02	Food Service	\$ 12,091.66
04	Community Services	\$ 7,588.05
06	Construction	\$ -
07	Debt Redemption	\$ 2,305.00
09	Trust and Agency	\$ 700.00
20	Internal Service	\$ 234,292.24
47	OPEB Debt Service	\$ -
TOTAL DISTRICT		\$ \$478,412.83

- D. THAT the Out of State Travel – High School Band be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the St. Francis High School Band proposal for an out-of-state trip to Orlando, Florida March 1-5, 2014 be approved as requested.
- E. THAT Gift Acknowledgements be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$44.88, Wells Fargo Matching Fund, to EBCS at principal's discretion  
\$3,000.00, Thomas Smith Support the Troop Scholarship Fund, for scholarships  
\$600.00, High School Drama Club, to support production of school play  
\$277.85, St. Francis Youth Softball Association, supplies for high school softball team  
\$138.48, Wells Fargo Foundation/Jennifer Larson, to SFMS to purchase supplies  
\$30.48, Wells Fargo Foundation/Darnel Aschenbach, to CCCS at principal's discretion  
\$18.00, Wells Fargo Foundation/anonymous donor, to CCCS at principal's discretion  
\$695.88, SFES APT, for Family Math Night, teacher salary  
\$38.04, Wells Fargo Foundation/Rachel Muonio & Amy Keller, to SFES for supplies  
\$295.11, EBCS PTO, for 2<sup>nd</sup> grade Art to Remember, art supplies  
\$221.37, St. Francis High School Showchoir, instructional supplies – choir budget for three custom arrangements  
\$1,000.00, Robert and Jeaninne Engler, Nickolas Engler Memorial Scholarship  
\$1,000.00, Fairview Northland Medical Staff, for student going to college to become a physician, physician's assistant, nurse practitioner, CRNA, or certified nurse midwife  
\$1,000.00, East Bethel Senior Club, two \$500 scholarships  
\$1,500.00, St. Francis American Legion Post 622, three \$500 scholarships  
\$25.62, Wells Fargo Foundation Educational Matching Gift Program, to SFHS at principal's discretion

Motion carried, 7-0.

## **Reports**

### *Student Report*

Cassy Stierns provided the student report from St. Francis High School. New to the school is Chess Club. The Speech Team was invited to the Mississippi 8 conference and won the conference. They were invited to join the conference next year. Prom will be held at Majestic Oaks April 13.

### *Superintendent Report and Communications*

- Visited Roger's Middle School to view a demonstration of a floor cleaning machine that is completely robotic. The initial cost is \$25,000.

### *Dialogue Session*

No one attended.

### *School Board Member Reports*

Ms. Erkel reported that East Bethel Community School carnival/pizza night is April 12. She inquired if a copy of each actual gift form is necessary for School Board members to receive. Consensus from the School Board is that only the resolution page which includes the recap listing of gifts be included in the packet.

Mr. Roberts completed his tour of the buildings. He attended the Site Management Council meeting at Cedar Creek Community School (CCCS). He toured the visual 3D learning modules at CCCS. He is excited to work on a project with Lifelong Learning Center (LLC) students and senior citizens from the community. Congratulations to former graduate Joey Benik who received the NCAA MVP regional hockey player.

Ms. Van Denburgh reported the LLC garage sale is April 13 and held at St. Francis Elementary School. The Early Childhood Advisory Council is holding Vehicle Day May 4.

Mr. Grams reminded those in attendance that the 20<sup>th</sup> Annual Foundation 15 scholarship fund raiser is April 19 at the Refuge Golf Course.

Mr. Anderson attended Oak Land Board meeting where the Career Tech Ed overview was given by Mr. Hammero and Ms. Fuller.

Ms. Glover reported that the CCCS carnival is April 13.

Ms. Kelly attended Oak Land Board meeting.

### *Administrative Report*

Mr. Finn reported program changes with special education service delivery in the elementary level next fall. The two programs will be held at CCCS. The change will provide students with more behavior and educational support. The two programs reallocate resources of staff without spending more by repurposing of staff.

Mr. Ferguson reported that the St. Francis Area Business and Community Expo was held April 6. There were 45 vendors this sixth year and was well attended. He acknowledged the Courier staff for the great job in setting up for

the Expo. At the ISD 15 booth, iPads were available for community members to experience. On April 24, area Lions organizations will meet to review technology used at CCCS. The wet and cold weather has not cooperated with scheduling fields for outside activities.

**Old Business**

*Policy 434- Early Entry into Kindergarten*

Motion was made by Mr. Anderson, second by Mr. Roberts.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the School Board Policy 434 - Early Entry into Kindergarten be approved.

Motion carried 7-0.

**Other Matters**

*Revised General Fund Budget 2012-2013*

Motion was made by Mr. Grams, second by Ms. Glover.

General Fund Revenues: \$48,352,441

General Fund Expenses: \$49,088,919

Associate Director of Business Services Mr. Nelson explained the \$984,035 increase to the General Fund Revenue and the \$1,720,513 increase to the General Fund Expenditures. Discussion followed.

Motion carried 7-0.

A recess was taken at 8:37 p.m.

Director Van Denburgh was not in attendance for the Closed Session.

*Closed Session*

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Closed Session: Motion by Ms. Glover, second by Mr. Anderson Vote: 6-0. Time: 8:48 p.m.

Resume Open Meeting: Mr. Grams: I move that the open meeting be resumed, second by Mr. Anderson. Vote: 6-0. Time: 10:04 p.m.

The regular meeting was adjourned at 10:04 p.m.

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David L. Anderson, School Board Clerk