

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 August 12, 2013
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, Harry Grams, David Roberts, Marsha Van Denburgh, and Superintendent Ed Saxton.

Others present were Associate Director of Business Services Scott Nelson, Director of Human Resources Dave Lindberg, Director of Special Services Tim Finn, Assistant Director of Community Services Troy Ferguson, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, August 26, September 9, September 23, and October 14. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Happening Around the District – Safety/Workers Compensation Update

Mr. Lindberg introduced Ms. Froh, who works in the safety/workers compensation area of Human Resources. Ms. Froh recently received the Certified School Risk Manager certification. Her work with the program has reduced the District’s exposure to claims, exposure to liability, and lost staff time due to injury. Factors contributing to high injury reports, costs, and possible solutions were reviewed. The Safety Injury Prevention Initiative 2012-13 included claims management, employee education, pilot programs, and communication (safety committee re-structure). Communication and stressing preventative awareness continue to be important cost-saving strategies.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Anderson and second by Ms. Glover.
 Motion carried, 7-0.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Grams and second by Mr. Roberts. Ms. Van Denburgh requested that item A and Ms. Erkel requested item E be considered separately.

B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Herzog, Arnold (Butch)	Tchr-Special Ed	NEW POSITION	SFMS	CONT	186.0	8.0	T1-BA	\$39,120	08/28/13
Littlefield, Mandy	Tchr-PhyEd	Michel Weinhagen	SFMS	CONT	186.0	6.0	T1-BA	\$29,340 Prorated	08/28/13
Tangren, Linda	Tchr-Special Education	Jonathan Chhay	SFHS	CONT	186.0	8.0	T1-MA	\$40,750	08/28/13
LEAVES OF ABSENCE									
				Expected Duration		Most recent assignment			
Name	Position	Location	From	To	Days/Year	Hrs/Day			
Ellison, Glee	Tchr, Grade 2	EBCS	07/01/13	06/30/14	186.0	8.0			

RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION					
Name	Position	Site	Reason	Effective	Last Work Day
Ellingboe, Andrea	EA-Special Education	SFE	Resignation	08/08/13	05/31/13
Kelley, Ross	Safety Coordinator	Trans	Termination-Position Reduction	08/02/13	08/02/13
Lorence, Tara	Tchr-LTS Language Arts	SFHS	Resignation	08/08/13	New Tchr
Olson-Christopherson, Stephanie	EA-Special Education	LLC	Resignation	08/01/13	05/31/13
Schumacher, Paulette	EA-Special Education	SFHS	Resignation	08/01/13	05/31/13
Thompson, Kathryn	LTS-Dispatcher	Trans	End of Assignment	07/31/13	07/31/13

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 968,427.05
02	Food Service	\$ 18,851.46
04	Community Services	\$ 40,793.47
06	Construction	\$ 700.00
07	Debt Redemption	\$ 608,194.38
09	Trust and Agency	\$ -
20	Internal Service	\$ -
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 1,636,966.36

D. THAT the Rate of Pay for Election Judges be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 to approve the hourly pay rate for the Head Election Judge at \$9.75 and the Election Judges at \$9.00.

F. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:

\$320.94, Wells Fargo Foundation Matching Gift Program, to SFHS to be used at principal's discretion
 \$266.52, Wells Fargo Foundation Matching Gift Program, to SFHS to be used at principal's discretion
 \$250.00, St. Francis Area Chamber of Commerce, contribution for Welcome Back breakfast for staff
 \$150.00, Village Bank, contribution for Welcome Back breakfast for staff
 \$239.39, Wells Fargo, to EBCS to be used at principal's discretion
 \$239.39, Wells Fargo, to EBCS to be used at principal's discretion
 \$106.62, Wells Fargo, to EBCS to be used at principal's discretion
 \$100.00, Wells Fargo Community Support and Shannon Linson, to SFMS to purchase supplies
 \$200.00, Allina Health System and Joan Fritz, to SFMS to purchase supplies

Motion carried 7-0.

Motion was made by Mr. Grams second by Ms. Glover. Ms. Van Denburgh requested that the minutes of the July

29 meeting be noted as a special meeting and not a regular meeting. Consensus from the School Board was to change wording from regular meeting to special meeting.

A. THAT the Minutes of July 29 be approved as presented.

Motion carried 7-0.

Motion was made by Mr. Anderson second by Ms. Van Denburgh. Ms. Erkel questioned the similarity in this contract versus one that was approved at an earlier Board meeting. This contract is for St. Francis Middle School (SFMS), the previous one was for St. Francis High School (SFHS).

E. THAT the PBR Consulting Contract with St. Francis Middle School be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the contracts with PBR Consulting for student management services at St. Francis Middle School for the 2013-14 school year in an amount not to exceed \$23,700.00 be approved.

Motion carried 6-1, nay being Ms. Erkel.

Reports

Superintendent Report and Communications

- Mr. Saxton attended Minnesota School Boards Association (MSBA) Summer Seminar August 5 and the Minnesota Department of Education Back to School Conference on August 6.
- The District is in the process of hiring a replacement for Mr. Becker, Director of Curriculum.
- The Teacher Academy Leadership Conference is in process this week at SFHS. School Board members are welcome to attend.

Dialogue Session

Mr. Grams reported that a teacher requested follow-up information on the request for quote on the Public Employee Insurance Program (PEIP). Mr. Lindberg responded that the insurance broker Wells Fargo has been gathering information including census information, and demographics which is to be submitted in the quote. He should have an update this week.

School Board Member Reports

Ms. Erkel attended the School Board candidate information meeting. Ms. Erkel stopped by St. Francis Elementary School (SFES) prior to the security demonstration.

Mr. Roberts attended transportation and nutrition services negotiations. He completed Phase I and II of MSBA training on August 6. He attended the security demonstration at SFES.

Ms. Van Denburgh met the new high school Assistant Principal Susan Haggerty. She attended the security demonstration at SFES.

Mr. Grams attended nutrition services negotiations and the security demonstration at SFES.

Mr. Anderson attended educational assistants (EA) negotiations, Oakland reorganization meeting, and the SFES security demonstration.

Ms. Glover attended the SFES security demonstration.

Ms. Kelly attended teacher and EA negotiations, and participated on the interview team for Director of Curriculum position.

Administrative Reports

Mr. Nelson provided further review of legislative change of referendum authority. Current voter approved referenda would be moved to School Board authorized. If the School Board approves the conversion of referendum authority, the District would receive \$1.51M of new revenue to operate. Two thirds of the money, if authorized by the School Board, is funded by the state. Discussion followed.

Other Matters

Resolution Converting Voter Approved Referendum Authority to a Board Approved Referendum Authority and Authorizing a New Board Approved Referendum Authority Health Insurance Option

Motion was made by Ms. Glover second by Mr. Grams. Ms. Erkel would like the voters to have a say in the vote. Further discussion followed.

Motion was made by Ms. Van Denburgh to suspend the rules and second by Ms. Erkel. Roll call vote was taken.

Mr. Anderson aye, Ms. Erkel aye, Ms. Glover nay, Mr. Grams nay, Ms. Kelly nay, Mr. Roberts aye, Ms. Van Denburgh aye. Motion passes to suspend the rules 4-3.

Motion to delay the vote until September 9 was made by Ms. Van Denburgh and second by Ms. Erkel. Ms. Glover commented that September 9 could be too late. Discussion followed.

Motion failed 5-2, nays being Mr. Anderson, Ms. Glover, Mr. Grams, Ms. Kelly, and Mr. Roberts.

Motion was made by Mr. Roberts and second by Mr. Anderson to add the resolution to the August 26 agenda.

Motion carried 5-2, nays being Ms. Erkel and Ms. Van Denburgh.

Resolution Authorizing the Issuance of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2013A

Motion was made by Ms. Van Denburgh and second by Mr. Roberts.

(Resolution attached)

Motion carried 7-0.

Recess at 8:21 p.m.

Closed Session

Closed Session: Motion by Ms. Van Denburgh, second by Ms. Erkel. Vote: 7-0. Time: 8:32 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Resume Open Meeting: Motion by Mr. Grams, I move that the open meeting be resumed, second by Mr. Anderson. Vote: 7-0. Time: 8:51 p.m.

The regular meeting was adjourned at 8:51 p.m.

David L. Anderson, School Board Clerk