

SCHOOL BOARD  
 INDEPENDENT SCHOOL DISTRICT No. 15  
 St. Francis, Minnesota  
 February 11, 2013  
 Regular Meeting – 7:00 p.m.  
 Central Services Center – Community Room  
 4115 Ambassador Blvd.  
 M I N U T E S

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, Harry Grams, Marsha Van Denburgh and Superintendent Saxton.

Others present were Associate Director of Business Services Scott Nelson, Director of Human Services Dave Lindberg, Interim Director of Special Services Tim Finn, Assistant Director of Community Services Troy Ferguson, student representatives Cassy Stierns and Natasha Taylor, and community members.

**Board Calendar Dates:** Special Meeting at Central Services Center February 20 at 7:00 p.m., Regular meetings held at 7:00 p.m. at Central Services Center, February 25, March 11, and March 25. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Happening Around the District – Nancy Wallace, Early Childhood Family Education (ECFE)**

Ms. Wallace, Program Supervisor, introduced Melissa Denning, preschool teacher, who spoke about how Early Childhood uses technology and social media to promote its programs, and provides information and support to parents and families.

**Site Report – Keri Neubauer, Crossroads School and Vocational Center**

Principal Neubauer presented enrollment information, programming topics and future goals. She covered anti-bullying/character building, vocational needs, diversity and Maslow’s Hierarchy of Needs.

**Consideration of Visitors**

None

**Agenda**

Motion was made by Ms. Glover and second by Mr. Anderson.

Motion carried, 6-0.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Mr. Grams and second by Ms. Glover.

A. THAT the Minutes of January 28 be approved as presented.

B. THAT the Personnel Items Be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/ Year	Hrs/ Day	Salary Level	Wage	Effective
Auman, Charity	EA-Noon	Casey Zeik	EBCS	CONT	172 Prorated	3.0	A12/1	\$10.76	02/11/13
Johnson, James	EA-Noon	Cathy Thunberg	SFE	CONT	172 Prorated	2.0	A12/1	\$10.76	02/01/13
Koenig, Frank	EA-Noon	Storm Parson	EBCS	CONT	172 Prorated	3.0	A12/1	\$10.76	02/04/13
LEAVES OF ABSENCE									
				Expected Duration		Most recent assignment			
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			

Carlson, Judy	EA-Job Coach	T15	01/29/2013	02/08/2013	172.0	6.0
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION						
Name	Position	Site	Reason	Effective	Last Work Day	
Steinke, Wendy	Administrative Asst-Transportation	Trans	Retirement	05/01/13	05/01/13	
Waits, Sharon	Nutrition Manager	CCCS	Resignation	02/20/13	02/20/13	
West, Kristen	Preschool Instructor	LLC	LTS Completed	01/25/13	01/25/13	
Zdon, Erika	Preschool Instructor	LLC	LTS Completed	01/25/13	01/25/13	

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund #	Description	Amount
01	General	\$ 1,141,673.75
02	Food Service	\$ 54,686.46
04	Community Services	\$ 24,575.33
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 3,847.04
20	Internal Service	\$ 86,958.54
47	OPEB Debt Service	\$ -
	<b>TOTAL DISTRICT</b>	<b>\$ 1,311,741.12</b>

D. THAT the Out of State Travel – SFHS Skills USA be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Skills – USA proposal for an out-of-state trip to Menomonee, WI February 28-March 1, 2013 to attend the Skills Stout Regional Competition be approved as requested.

E. THAT the DECA Extended Trip be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School DECA program for an extended trip, March 3–March 5, 2013 be approved as requested.

F. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$500.00, St. Francis American Legion Auxiliary, one of two \$500 scholarships for 2011-2012, the other gift of \$500 was given in 2011

\$2,100.00, SF Wrestling Booster Club, SFHS wrestling team assistant coach salary portion of HUDL – online file review

\$5,638.00, St. Francis Basketball Association (SFBA), funding for coach Kyle Waterworth for 2012-2013 basketball season

\$1,500.00, St. Francis Blue Line Club, for assistant boys hockey coach salary

\$600.00, St. Francis Blue Line Club, for assistant boys hockey coach salary

\$912.00, St. Francis Blue Line Club, to pay portion of holiday tournament transportation, Croix Valley coaches 12/27-12/29/12

\$62.01, Wells Fargo Community Support Campaign, to SFHS at principal's discretion

\$138.48, Wells Fargo Community Support and Jennifer Larson, to SFMS to purchase supplies

Motion carried, 6-0.

## **Reports**

### *Student Report*

Cassy Stierns and Natasha Taylor provided the student report from St. Francis High School.

### *Superintendent Report and Communications*

- Attended an informal Oak Land meeting.
- Attended MSBA officers' workshop.
- An East Bethel city council member toured district office to learn more about a partnership with the city.
- Met with Chairperson Kelly to discuss School Board member replacement process.
- Met with Mr. Starr to address concerns he had raised about schools and safety.
- Attended an MSBA workshop covering negotiations and the Affordable Health Care Act.
- Spoke to Commissioner Cassellius' office about a visit to the District in March.
- Spoke to a kindergarten teacher who is excited about conferences because her students are reading so well.
- A communications meeting will be held after tonight's meeting.

### *Dialogue*

No one attended.

### *School Board Member Reports*

Ms. Kelly – Met with the East Bethel city council member.

Ms. Glover – Attended the Cedar Creek Community School SMC and PTO meetings.

Ms. Anderson – Received phone calls and relayed them to Mr. Lindberg. Also viewed the 3D presentation by Ms. Hillman, CCCS teacher

Mr. Grams – Received phone calls from office professionals and met with Mr. Lindberg regarding the calls. Met with Ms. Hillman who is incorporating 3D technology in the classroom.

Ms. Van Denburgh – Nothing to report.

Ms. Erkel – Suggested administration consider a staff appreciation day at the schools with pizza or something to boost their moods. She would like previous years to compare disbursement reports.

### *Setting Date for MSBA Training Session*

Minnesota School Boards Association training session is scheduled for March 13 at 6:00 p.m.

### *Discussion of School Board Member Replacement Process*

The School Board has received information on the seven candidates. Members submitted questions for the candidates. A special meeting will be held February 20, where the candidates will give a 10 minute presentation. Candidates will then be ranked 1-7. Staffer from the District's auditing firm will tally the results. A closed session will be held afterwards. Ms. Van Denburgh would like to see the questions prior to the meeting. There are six questions. NO additional questions will be asked. Ms. Van Denburgh would like a round robin approach like a candidate forum with limited responses per question. Mr. Lindberg recommended the 10 minute block. Consensus is a round table approach with each School Board member asking a question. Questions were sent to the candidates ahead of time so they could be prepared.

### *City of St. Francis Police Presentation*

Sgt. Jake Rehling has spoken to the District Leadership Team regarding school security. The current plan has been in place since the Columbine shooting. A training built by experts addresses a response to an active shooter. The District's plan for lockdowns, etc., is current and practiced often. What the District is doing today is being done across the country so that training is the same and everyone knows the process. The goal is to stop the threat and save the masses. Training continues to improve.

### *Security Update*

Changes to visitors entering buildings, locks, etc., are being discussed.

**New Business**

*Teacher Seniority List*

This is a first reading.

The regular meeting was adjourned at 8:35 p.m.

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David L. Anderson, School Board Clerk