

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
February 25, 2013  
Regular Meeting – 7:00 p.m.  
Central Services Center – Community Room  
4115 Ambassador Blvd.  
M I N U T E S

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, Harry Grams, David Roberts, Marsha Van Denburgh and Superintendent Saxton.

Others present were Associate Director of Business Services Scott Nelson, Director of Human Services Dave Lindberg, Assistant Director of Community Services Troy Ferguson, student representatives Cassy Stierns and Natasha Taylor, and community members.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at Central Services Center, March 11, Work Session March 13, 6:00 p.m., and March 25. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Happening Around the District – Cedar Creek Community School**

Principal Darin Hahn provided an overview about school assemblies that are held. The day opens with the new school song that promotes school spirit and a sense of community. Concepts and word meanings are reinforced through the actions of staff and students. A favorite of the students is collecting compliments. Staff has expressed a powerful change in behavior and attitude of the students. Next month a different topic “above and beyond” will be recognizing individual students. The students are learning positive characteristics to carry forward.

**Consideration of Visitors**

None

**Agenda**

Motion was made by Ms. Glover and second by Ms. Van Denburgh. Ms. Kelly would like to add Committee Assignments to the agenda under Old Business.

Motion carried, 7-0.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Mr. Anderson and second by Mr. Grams. Ms. Van Denburgh would like to consider item B separately.

A. THAT the Minutes of February 11 and February 20 be approved as presented.

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund #	Description	Amount
01	General	\$ 869,817.91
02	Food Service	\$ 109,107.26
04	Community Services	\$ 37,077.79
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 1,111.00

20	Internal Service	\$ 470,910.98
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 1,488,024.94

- D. THAT the Out of State Travel – SFHS Showchoir be approved as presented.  
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the SFHS Showchoir out of state trip to Mitchell, South Dakota for the Mitchell Showchoir Classic March 16-March 17, 2013 be approved as requested.
- E. THAT the Agreement for Easement for Sanitary Sewer Purposes be approved as presented.  
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the Easement for Sanitary Sewer Purposes (“Agreement”) is made on this 25<sup>th</sup> day of February, 2013, by St. Francis Independent School District No. 15 (ISD No. 15) and the City of St. Francis, a Minnesota municipal corporation (City) be approved.  
 WHEREAS, ISD No. 15 is the owner of real property situated in the County of Anoka, State of Minnesota, and legally described as follows;  
 Legal Description of Real Property owned by ISD No. 15: Outlot 15 and vacated County Road 28, according to VILLAGE OF ST. FRANCIS AUDITORS PLAT, Anoka County, Minnesota.  
 WHEREAS, ISD No. 15 desires to declare, convey and grant to the City a non-exclusive easement for sanitary sewer purposes over, under and across certain portions of the Property.  
 NOW, THEREFORE, ISD No. 15, for good and valuable consideration, the receipt of which is hereby acknowledged, hereby declares, conveys and grants that the Property shall be held, sold, and conveyed subject to the following easements, covenants and conditions which are for sanitary sewer purposes, over and across certain portions of the Property, and the City by execution hereof agrees to the acceptance of such easement dedication.
- F. THAT Gift Acknowledgements be approved as presented.  
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):  
 \$200.00, Centerpoint Energy, to SFMS to purchase supplies  
 \$3,000.00, St. Francis Jaycees, (3) \$1,000 scholarships for graduating class of 2013  
 \$200.00, Deluxe Corporation, to CCCS for field trips  
 \$18.00, Wells Fargo, to CCCS at principal’s discretion  
 \$30.48, Wells Fargo, to CCCS at principal’s discretion  
 \$44.88, Wells Fargo, to EBCS at principal’s discretion  
 \$500.00 St. Francis Jaycees, to SFMS media center  
 \$500.00 St. Francis Jaycees, to SFHS media center  
 \$500.00 St. Francis Jaycees, to CCCS media center  
 \$500.00 St. Francis Jaycees, to EBCS media center  
 \$500.00 St. Francis Jaycees, to SFES media center  
 \$33.72, SFES APT, to SFES for health services coverage during 4<sup>th</sup> and 5<sup>th</sup> grade activity night  
 \$61.81, SFES APT, to SFES for CDs with cases for 5<sup>th</sup> grade Mrs. Peterson technology teacher  
 \$77.23, Wells Fargo Community Support/United Way/Rachel Muonio/Amy Keller, to SFES to be used as needed  
 \$562.50, SFES APT, to SFES for bussing for 2<sup>nd</sup> grade Fine Arts Field Trip  
 \$500.00 (in kind), Your Tree Sawmill/Jim Robertson, donated cherry hardwood for student projects at SFHS  
 \$1,200.00, CCCS PTO, gifted to the following: \$100 to Mr. Rose, \$100 to Mrs. Thompson, \$100 to Mrs. VanGilder, \$100 to Mrs. Kellerman, \$150 to Mrs. Tauer, \$150 to Mrs. Hanson, \$500 to 4<sup>th</sup> grade STEM  
 Motion carried, 7-0.

Motion made by Mr. Grams and second by Mr. Anderson. Ms. Van Denburgh inquired what CED is. CED is short for Community Education.

- B. THAT the Personnel Items Be approved as presented.  
 BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective

Hallfielder, Jennifer	EA-Classroom	Susan Hanenburg	SFE	CONT	154 Prorated	6.0	B21/2	\$12.26	12/11/13
Peterson, Teresa	EA-Noon	Riley, Melissa	SFE	CONT	172 Prorated	2.0	A12/2	\$11.36	02/11/13
LEAVES OF ABSENCE									
					Expected Duration		Most recent assignment		
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			
Fishero, Jennica	Teacher-Kindergarten	SFE	01/08/13	02/20/13 Returned	186.0	8.0			
Milner, Hilary	CED-Preschool Teacher	LLC	12/14/13	01/28/13 Returned	190.0	3.50			
Sebald, Steven	Teacher-German	SFHS	04/15/13	06/30/13	186.0	8.0			
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position	Site	Reason	Effective	Last Work Day				
Erickson, Lee	Tchr-Math	SFHS	Retirement	09/29/13	09/29/13				
Hanenburg, Susan	EA-Classroom	SFE	Resignation (Was on LOA)	02/11/13	01/11/13				
Hanson, Carol	Tchr-Language Arts	SFHS	Retirement	02/22/13	02/22/13				
Hemmelgarn, Edie	Administrative Asst-Guidance Office	SFHS	Retirement	07/05/13	07/05/13				
Jahnke, Barbara	Counselor	SFMS	Retirement	05/31/13	05/31/13				
Jones, Rebecca	Administrative Asst-Human Resources	CSC	Retirement	08/01/13	08/01/13				
Parizek, Gayle	Head Cashier	EBCS	Retirement	05/31/13	05/31/13				
West, Kristen	Preschool Instructor	LLC	LTS Completed	01/25/13	01/25/13				

Motion carried 7-0.

## Reports

### *Student Report*

Cassy Stierns and Natasha Taylor provided the student report from St. Francis High School. Showchoir placed 5<sup>th</sup> in competition, and have made it to finals in the competitions attended. Finals begin on February 28. Spring Break is March 4-6, with the new trimester beginning March 7.

### *Superintendent Report and Communications*

- Met with cabinet, District Leadership Team, and educational leadership cabinet regarding the budget. Also met with the Financial Planning Action Committee (FPAC) regarding the budget. Met with food service and transportation program supervisors regarding the budget. FPAC will meet again to submit budget recommendations to the School Board.
- Attended Schools for Equity in Education (SEE). Met with legislators before the meeting. Press release gives specific explanation what is going on at the capital. A visit to the District from the commissioner will be in April. Call from Congresswoman Bachmann to meet with superintendents from Anoka County in Hugo, MN on March 1. Received letter from Representative Daudt and Mr. Saxton will contact him.
- Ms. VanDenburgh inquired about the Federal education bill. Mr. Saxton commented that most reductions would be in special education funding.

*Dialogue Session* - No one attended.

### *School Board Member Reports*

Ms. Glover attended special meeting February 20 and welcomed Mr. Roberts, noting how impressed she was with

the qualified candidates. She attended FPAC.

Mr. Anderson also attended the special meeting February 20 and hopes the candidates will run for School Board openings this fall. He attended the FPAC and insurance meetings, hearing about possible scenarios with increased rates.

Mr. Grams welcomed Mr. Roberts and echoed the many qualified candidates. He attended FPAC. He will be reading to Ms. Prowizor's class March 1. He also talked with Representative Daudt.

Ms. Van Denburgh reported there is bullying legislation in the House File 826 and Senate File 783. She inquired where the District is at in the special education audit. Mr. Saxton will have Mr. Finn report at the next meeting. She inquired if there is more information regarding the trap club logo addressed in an email. Mr. Ferguson replied he had met with the volunteer coordinator to discuss and the issue has been resolved. The concept of the club was through community education.

Mr. Roberts thanked the School Board for the opportunity to serve. He also acknowledged the other candidates.

Ms. Erkle welcomed Mr. Roberts.

Ms. Kelly welcomed Mr. Roberts and was encouraged by the qualified candidates.

Mr. Saxton explained about the piloting of YouTube and video reproduced by technology and a student.

#### *Administrative Reports.*

Mr. Ferguson presented a video and Power Point presentation of the District that will be presented to several communities that serve the District. The video can be modified or tailored to the community. The video is available for viewing on the District website. The Courier staff was acknowledged for their work in designing the presentation.

#### **Old Business**

##### *Teacher Seniority List*

Motion was made by Ms. Glover and second by Mr. Anderson.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Teacher Seniority List, as posted, be adopted.

Motion carried, 7-0.

##### *Committee Assignments*

Motion was made by Mr. Grams and second by Ms. VanDenburgh.

BE IT RESOLVED that the School Board of Independent School District No. 15 approve the revision to School Board Committee Assignments for 2013.

Motion carried 7-0.

#### **Other Matters**

##### *Resolution Expelling a Student*

Motion was made by Mr. Grams and second by Ms. Glover.

(Resolution on file with the legal minutes at Central Services) Motion carried 7-0.

##### *Approval of Employment Agreement – Office Professionals*

Motion was made by Mr. Anderson and second by Mr. Roberts. Ms. Van Denburgh stated approved 16-14.

BE IT RESOLVED by the School Board of Independent School District 15 that the terms and conditions of employment with the ISD 15 Office Professionals' Association be approved as presented for the 2011-2012 and 2012-2013 school years.

Motion carried, 7-0.

##### *Approval of Employment Agreement – Instructional Program Supervisors*

Motion was made by Ms. Glover and second by Ms. VanDenburgh.

BE IT RESOLVED by the School Board of Independent School District 15 that the terms and conditions of employment with the ISD 15 Instructional Program Supervisors' Association be approved as presented for the 2011-2012 and 2012-2013 school years.

Motion carried, 7-0.

The regular meeting was adjourned at 7:53 p.m.

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David L. Anderson, School Board Clerk