

SCHOOL BOARD  
 INDEPENDENT SCHOOL DISTRICT No. 15  
 St. Francis, Minnesota  
 June 10, 2013  
 Regular Meeting – 7:00 p.m.  
 Central Services Center – Community Room  
 4115 Ambassador Blvd.  
 M I N U T E S

The regular meeting was called to order by Chairperson Amy Kelly at 7:02 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, Harry Grams, David Roberts, Marsha Van Denburgh, and Superintendent Ed Saxton.

Others present were Associate Director of Business Services Scott Nelson, Director of Human Resources Dave Lindberg, Director of Special Services Tim Finn, Assistant Director of Community Services Troy Ferguson, staff and community members.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at Central Services Center, June 24, July 8, August 12 and August 26. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Consideration of Visitors**

Ms. Denning and Ms. Dupre, teachers of Early Childhood Family Education and Preschool, addressed the School Board to express the lack of licensure required for preschool instructors in the District. Ms. Olson, Reading Specialist at St. Francis Elementary School, addressed the Literacy Plan and why the District is changing in the delivery model. Mr. Rose, Science Specialist, shared questions and concerns regarding the impact the new intervention program could have on STEM teachers. Kara Lofgren, 4<sup>th</sup> grade STEM teacher, expressed concern in how teachers take the philosophy of STEM teaching into the intervention model.

**Agenda**

Motion was made by Mr. Anderson and second by Mr. Roberts. Motion was made by Ms. Van Denburgh to move item F to Other Matters and second by Ms. Erkel. Motion carried. 7-0.  
 Motion carried, 7-0.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Ms. Glover and second by Mr. Grams. Ms. Erkel requested that item D be considered separately.

- A. THAT the Minutes of May 28 be approved as presented.
- B. THAT the Personnel Items Be approved as presented.

| NEW EMPLOYMENT    |                         |                  |      |                 |           |         |              |          |           |
|-------------------|-------------------------|------------------|------|-----------------|-----------|---------|--------------|----------|-----------|
| Name              | Position                | Replacement for  | Site | Position Status | Days/Year | Hrs/Day | Salary Level | Wage     | Effective |
| Achman, Sheryl    | EA-Health               | Sally Kivisto    | SFMS | CONT            | 175.0     | 7.5     | B22          | \$13.81  | 08/28/13  |
| Dailey, Lysie     | Tchr-Grade 5            | Lillian DeRung   | EBCS | CONT            | 186.0     | 8.0     | T1-BA        | \$39,120 | 08/28/13  |
| Gabor, Abraham    | Tchr-Grade 5            | Diane Lerdall    | EBCS | CONT            | 186.0     | 8.0     | C-2          | \$64,114 | 08/28/13  |
| Gustafson, Alexa  | Tchr Grade 4            | Krissy Golyer    | EBCS | CONT            | 186.0     | 8.0     | T1-BA        | \$39,120 | 8/28/13   |
| Johnson, James D  | Tchr-Science            | Ann Ackerman     | SFHS | CONT            | 186.0     | 8.0     | T3-MA        | \$55,420 | 08/28/13  |
| Leistikow, George | Tchr-Special Education  | Kerry Hlad       | SFHS | CONT            | 186.0     | 8.0     | C-2          | \$64,114 | 08/28/13  |
| Ortmann, Kelsey   | Tchr-Physical Education | Michel Weinhagen | SFMS | CONT            | 186.0     | 8.0     | T1-BA        | \$39,120 | 08/28/13  |
| Remiger, Kenneth  | Grounds Worker          | Seasonal         | DW   | TEMP            | 66.0      | 7.5     | na           | \$14.00  | 04/02/13  |

|                        |                         |                    |           |      |       |     |       |          |          |
|------------------------|-------------------------|--------------------|-----------|------|-------|-----|-------|----------|----------|
| Schneeberger, Nicole   | Tchr-Physical Education | NEW POSITION       | CSVC/SFHS | CONT | 186.0 | 5.5 | T2-BA | \$45,641 | 08/28/13 |
| Smith, Robyn M.        | Due Process Facilitator | NEW POSITION       | CCCS      | CONT | 186.0 | 8.0 | C-3   | \$71,542 | 08/28/13 |
| Werner, Michael        | Tchr-Music              | Christine Peterson | EBCS      | CONT | 186.0 | 8.0 | T1-BA | \$39,120 | 08/28/13 |
| Windsperger, Katherine | Tchr-Math               | Kristine Hedberg   | SFMS      | CONT | 186.0 | 8.0 | T1-BA | \$39,120 | 08/28/13 |
| Wold, Heidi            | Tchr-Grade 2            | NEW POSITION       | CCCS      | CONT | 186.0 | 8.0 | C-2   | \$64,114 | 08/28/13 |
| Wyatt, Thomas          | Grounds Worker          | Seasonal           | DW        | TEMP | 66.0  | 7.5 | na    | \$14.00  | 04/02/13 |

**RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION**

| Name            | Position                   | Site | Reason            | Effective | Last Work Day |
|-----------------|----------------------------|------|-------------------|-----------|---------------|
| Lang, Paulette  | Helper Server/Helper Clerk | SFHS | Resignation       | 05/31/13  | 05/31/13      |
| Nikolic, Beth   | Licensed School Nurse      | SFHS | Resignation       | 06/06/13  | 06/06/13      |
| Schultz, Timona | Helper/Server              | EBCS | End of Assignment | 11/05/12  | 05/31/13      |
| Tucker, Mary    | Controller                 | CSC  | Resignation       | 06/30/13  | 05/27/13      |
| Wagner, Luanne  | Assistant Principal        | SFHS | Resignation       | 07/01/13  | 06/30/13      |

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

| Fund # | Description           | Amount               |
|--------|-----------------------|----------------------|
| 01     | General               | \$ 893,340.98        |
| 02     | Food Service          | \$ 40,063.01         |
| 04     | Community Services    | \$ 39,400.55         |
| 06     | Construction          | \$ -                 |
| 07     | Debt Redemption       | \$ -                 |
| 09     | Trust and Agency      | \$ 24.86             |
| 20     | Internal Service      | \$ 1,342.00          |
| 47     | OPEB Debt Service     | \$ -                 |
|        | <b>TOTAL DISTRICT</b> | <b>\$ 974,171.40</b> |

E. THAT Clouddancer Enterprises Inc. Contract be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the contract with Clouddancer Enterprises Inc. for exterior campus security services at St. Francis High School for the 2013-14 school year in an amount not to exceed \$29,133.00 be approved.

G. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):  
\$572.20, EBCS PTO, busing for 4<sup>th</sup> grade field trip to Mill City Museum

\$4,000.00, HRC Baseball, Spring Coaches Salary Donations  
\$361.20, EBCS PTO, busing for 3<sup>rd</sup> grade field trip to Como Planetarium/Zoo  
\$1,500.00 (in kind), Vikings Meadow Golf Course, used golf cart model TXT 1999, serial no. 1227064  
\$200.00 Alerus Mortgage, to SFMS for purchase of supplies  
\$75.00, CCCS PTO, 2<sup>nd</sup> grade Tandberg field trip  
\$1,707.20, SFMS SMC, transportation to the Science Museum  
\$2,505.45, SFES APT, for transportation costs for field trips  
\$4,000.00, SFES APT, for purchase of 8 iPads  
\$44.16, SFES APT, for office supplies  
\$500.00, Anoka Hennepin Credit Union, scholarship awarded to Samantha Smith  
\$1,100.00, St. Francis Ice Breaker Cup Tournament Committee, Bill Johnson/Roger Anderson Memorial Scholarship for Aaron Folk - \$400, Dakotah Bullen - \$200, Cassie Mraz - \$500  
\$1,000.00, SFHS NFL Booster Club, four scholarships @ \$250 each  
\$600.00, St. Francis High School Student Council, scholarships at \$200 each for Cayman Salitros, Jamie Rykhus, and Ann Hunt  
\$442.10, SFMS SMC, to pay transportation for field trip  
\$502.60, SFMS SMC, to pay transportation for field trip

Motion carried, 7-0.

Motion was made by Mr. Anderson and second Mr. Glover.

D. THAT the PBR Consulting Contract be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No.15 that the contracts with PBR Consulting for student management services at St. Francis High School for the 2013-2014 school year in an amount not to exceed \$50,450.00 be approved.

Ms. Erkel requested explanation. Mr. Saxton explained that the program is to reduce out of school suspensions and provide opportunities to adjust behavior during the school day.

Motion carried 7-0.

## **Reports**

### *Superintendent Report and Communications*

- Met with Oak Land director regarding summer spring board, largest concern could be class size.
- Met with Jay Haugen, Superintendent in Farmington, regarding the state's innovation zone.
- Met with Commissioner Cassellius about gathering information, Request and Rationalization, and the 21<sup>st</sup> Century Program.
- School Board met June 4 for a work session.
- Will be meeting with the School Board representatives regarding completion of the Superintendent's contract negotiations and would like to review the performance evaluations before June 24.
- Will meet with communication group after the School Board meeting.

### *Dialogue*

Mr. Anderson reported representatives from the Early Childhood Program voiced concerns. Mr. Ferguson will meet with the representatives on July 11. Ms. Van Denburgh reported staff presented questions about changing to the Response to Intervention (RTI) model. Mr. Roberts also met with teachers regarding questions with the RTI model.

### *School Board Member Reports*

Ms. Glover attended the School Board work session.

Mr. Anderson attended Oak Land graduation, and Directors meeting, the St. Francis High School graduation, the Joint Standing committee meeting, and the productive work session.

Mr. Grams attended graduation and acknowledged staff for the filming of the ceremony, and attended work session.

Ms. Van Denburgh attended work session. She inquired why the work session was not taped. Mr. Lindberg explained that work sessions historically have not been taped; however, could be discussed in the future. Mr. Anderson remembered discussion at the Board level when streaming began that scheduled meetings would be recorded and not special meetings or work sessions. Ms. Van Denburgh attended graduation, the American Indian Senior Celebration in honor of graduates and reported Dennis Sargent was honored. She inquired about the deletion of the position of controller. Mr. Nelson responded reduction of the position is due to budget reductions and that the position was initiated under former circumstances however the need for this level of the position has changed with

a contracted service handling the flex plan administration.

Mr. Roberts participated in the Office of Teaching and Learning interview. Attended graduation and the work session. Congratulations to the track team and Maggie Ewen, state champion in discus and shot put. At Pioneer Days, two St. Francis students won awards at the talent show. He worked at the Early Childhood booth at Pioneer Days. The Pancake Breakfast for seniors hosted by the District and the Lions Club will be held June 15 at sandhill Center.

Ms. Erkel attended graduation and the work session. She received a few calls regarding the live streaming of meetings not working well. Mr. Lindberg explained recent issues and that the archived School Board meetings are available on the website. Mr. Tramm will be invited to attend a future meeting with some alternative options for live streaming.

Ms. Kelly met with Oak Land Directors about Summer Springboard. Attended the work session and graduation ceremonies. She congratulated the 2013 graduates.

#### *Administrative Report-Q Comp*

Ms. Worden, Q Comp coordinator and kindergarten teacher, reviewed the 2012-2013 Office of Teaching and Learning (OTL) annual report. Over 90 teachers, leaders and administrators attended the 2012 Leadership Conference. There were 318 licensed staff who participated in the Q Comp training. OTL facilitated staff development for district initiatives. In April, Commissioner Cassellius met with OTL staff, teacher leaders, and classroom teachers and praised the St. Francis Q Comp program design and effectiveness. The University of Minnesota will be providing STEM training to middle school science, math and technology teachers. School Board members are invited to the Leadership Conference August 13 and 14.

#### *Preliminary Budget Report 2013-14*

Mr. Nelson presented the preliminary budget report. The report is strictly operating funds budget. Approval for the budget will come to the Board June 24. Contact Mr. Nelson with any questions. Any documents added to the report and all funds summary will be forwarded to the Board prior to the June 24 meeting.

#### **Other Matters**

F. Approval of Literacy Plan - Reading Well by Third Grade

Motion was made by Mr. Roberts and second by Mr. Grams.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Reading Well by Grade 3 Literacy Plan for 2013-14, upon review, is accepted.

Discussion included: Concerns that some of the changes in the RTI model and the delivery system is included in the Literacy Plan – Reading Well by Third Grade grant (categorical funding). The Literacy Plan curriculum was based on legislation a year ago. The Literacy Team attended training at the state and received assistance with writing the grant that first year. The Assess Grant is by application and the process is changed periodically. The School Board will hold a work session to discuss the plan further. A work session will be held June 17, at 6 p.m. at Crossroads School and Vocational Center.

Motion was withdrawn by Mr. Roberts and second by Mr. Grams. Consensus is to live stream the meeting.

(Note - live streaming cannot be done at Crossroads School and Vocational Center.) The School Board was contacted and a majority selected to continue with the June 17 date for the work session and no live streaming).

The regular meeting was adjourned at 8:55 p.m.

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David L. Anderson, School Board Clerk