

**SCHOOL BOARD**  
**INDEPENDENT SCHOOL DISTRICT No. 15**  
 St. Francis, Minnesota  
 March 11, 2013  
 Regular Meeting – 7:00 p.m.  
 Central Services Center – Community Room  
 4115 Ambassador Blvd.  
**M I N U T E S**

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, Harry Grams, David Roberts, Marsha Van Denburgh and Superintendent Ed Saxton.

Others present were Associate Director of Business Services Scott Nelson, Director of Human Services Dave Lindberg, Interim Director of Special Services Tim Finn, Assistant Director of Community Services Troy Ferguson, student representative Cassy Stierns, and community members.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at Central Services Center, March 25, April 8, and April 22, Work Session March 13, 6:00 p.m. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Happening Around the District – Ms. Antinozzi**

Ms. Antinozzi, Program Supervisor of Kids Connection and Sandhill Center for the Arts, provided information about programs offered through Community Education. The Kids Connection child care program has the feeling of family and is unique in that there are no contracts and fees are incurred only for dates in attendance. The two locations are at St. Francis Elementary School and Lifelong Learning Center. The environment promotes play, arts and crafts, and outside activities. Children learn from each other. Two families shared their experiences with the Kids Connection program.

Sandhill Center started as an art center and has grown to a place where older adults come to exercise, learn and socialize. Some programs are Lunch Bunch, Lunch & Learn with an educational component, Fitness 15 where the workout room is used daily and a partnership with Health Ways adds certified instructors that lead the class. Four community members spoke on the positive impact of the programs offered.

**Consideration of Visitors**

Mr. Starr, volunteer member of Employer Support Guard and Reserve (ESGR), presented certificates to the district. Employer, ISD No. 15, is supportive of the guard and very much appreciated. Mr. Starr also addressed security and safety in the District and expressed concern for action to take place to improve security and safety.

Ms. Parson and Mr. Fioreck, on behalf of Education Minnesota St. Francis, welcomed School Board Member Mr. Roberts to the Board and the committee.

Ms. Priebe, kindergarten teacher, thanked the School Board on behalf of the kindergarten teachers for the all day every day kindergarten program. She distributed and reviewed the top ten reasons why all day every day kindergarten is a sound choice.

**Agenda**

Motion was made by Mr. Anderson and second by Mr. Grams.

Motion carried, 7-0.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Ms. Glover and second by Ms. Erkel.

A. THAT the Minutes of February 25 and February 26 be approved as presented.

B. THAT the Personnel Items Be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective

Ortman, Sherri	Custodian-2 <sup>nd</sup> Shift	Mark Berndt Internal Trx	SHC	CONT	260 Prorated	4.5	B21/3	\$14.58	02/26/13
Tenold, Ronny	Tchr-Special Education	Kerry Hlad Internal Trx	SFHS	TEMP	60.50	8.0	T1-BA	\$12,724.52	03/07/13
LEAVES OF ABSENCE									
					Expected Duration		Most recent assignment		
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			
Humann, Deb	Tchr-POHI	District Wide	02/28/13	03/08/13	186.0	8.0			
Linton, Greta	Tchr-Language Arts	CSVC	11/06/13	03/10/13 Returned	186.0	8.0			
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position	Site	Reason	Effective	Last Work Day				
Bergley, Paul	Bus Driver	Trans	Resignation	03/08/2013	02/26/2013				
Moffatt, Brittny	Tchr-Language Arts	CSVC	LTS Completed	12/03/2013	03/01/2013				

- C. THAT Disbursements be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund #	Description	Amount
01	General	\$ 905,990.39
02	Food Service	\$ 39,461.10
04	Community Services	\$ 26,390.07
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 4,300.00
20	Internal Service	\$ 776.08
47	OPEB Debt Service	\$ -
TOTAL DISTRICT		\$ 976,917.64

- D. THAT the Extended Travel – SFHS Student Council be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the Student Council extended trip for State Convention at Owatonna High School April 6–8, 2013 be approved as requested.
- E. THAT the School Calendar Revision be approved as presented.  
BE IT RESOLVED that the School Board of Independent School District No. 15 revise the School Calendar to a two hour delay for senior students April 16, and April 17. All students Grades 9-11 will be testing from 7:25 a.m. to 9:25 a.m. on April 16, and 10th, and 11th grades testing on April 17, from 7:25 a.m. to 9:25 a.m. with seniors excused on April 17 and 18 until 9:25 a.m. 9th grade students will have a presentation April 17 from 7:25 a.m. to 9:25 a.m.
- F. THAT Kindergarten Guidelines will come to the Board at a future date as a new policy.
- G. THAT Gift Acknowledgements be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):

\$1,771.12, CCCS PTO, Box Tops rewards to top classrooms (see gift form for individual classroom amounts)  
\$4,000.00, SFMS SMC, to SFMS to purchase technology  
\$65.46, SFES APT, to SFES for office supplies  
\$1,492.44, SFES APT, to SFES for G.E.A.R. bag books for kindergarten  
\$1,000.00, Fairview Northland Medical Center and Clinics, student scholarship pursuing a healthcare related field  
\$470.00, EBCS PTO, to EBCS for 3<sup>rd</sup> grade planetarium field trip/tickets  
\$695.00 EBCS PTO, to EBCS to pay for the “Bully Shmully” lyceum on March 15  
\$300.00, SFES APT, for a student scholarship  
\$600.00, Len Roskoski, Dr. Noel Johnson Memorial Scholarship with matching \$600 from Medtronic  
\$1,000.00, Ham Lake Lions, two \$500 scholarships  
\$80.00 (in kind), Vietnam Veterans of American Chapter #470, eight books titled “The Wall” donated to St. Francis High School, three copies available to check out in Media Center and five copies to the Social Studies department  
\$200.00, St. Francis Blue Line Club, help with transportation for boys hockey Grand Rapids Section game 2/19/13  
\$120.00, Brad Kaehler, to help with transportation cost for boys hockey Cloquet trip, 2/11/13  
\$120.00, Brad Kaehler, to help with transportation cost for girls hockey Cloquet trip, 2/07/13  
\$3,793.00, St. Francis Youth Softball Assoc., assistant softball coaching salary 12-13 season  
\$600.00, St. Francis Basketball Assoc., to pay for portion of online film website subscription (HUDL)  
Motion carried, 7-0.

## **Reports**

### *Student Report*

Cassy Stierns provided the student report from St. Francis High School. March 7 was Custodian Appreciation Day. March 8 Student Council packaged meals for Feed My Starving Children. Spring sports season begins March 11.

### *Superintendent Report and Communications*

- Met with Mr. Wirz regarding installation of new security doors. Mr. Wirz will be installing doors with punch bars and locks. Cameras will come in the future. The current project is being taken care of with capital outlay.
- Early entry to kindergarten will be on a future agenda as a new policy.
- Invited to meet with Congresswoman Bachmann and five superintendents. Extensive discussion on mandates, special education law, and funding. Mr. Saxton reported that ISD No. 15 could possibly run a pilot to propose an efficient cost effective way of using special education services.
- Trying to schedule a time to meet with Representative Daudt. Commissioner Cassellius’s visit to the District is moved to April.
- Will be meeting with principals and educational cabinet to review budget reductions. Financial Planning Action Committee meeting is March 14. School Board work session is March 13.
- Met with Bob Wiltse, who presented to the District eight copies of the book, “The Wall” on Vietnam history.
- Acknowledged the attendees that shared their experiences with Sandhill Center programming.

### *Dialogue Session*

One individual expressed that “Happening Around the District” is taking too long at the Board meetings.

### *School Board Member Reports*

Ms. Erkel received phone calls on the compacted spring break.

Mr. Roberts toured Crossroads School and Vocational Center, and East Bethel Community School. Talked with an educational assistant who expressed that the School Board be represented at negotiations. He thanked Education Minnesota St. Francis for the warm welcome.

Ms. VanDenburgh read a statement from the Minnesota School Boards Journal regarding a possible violation of the open meeting law with the Board replacement position in regards to opening of ballots.

Mr. Grams read from *My Heavy Winter Jacket* to Ms. Prowizor's class. Attended the St. Francis Elementary School Site Management Council (SMC) meeting

Mr. Anderson attended the expulsion hearing. He attended the Oak Land Board meeting where discussion of a Partnership with Mental Health agreement to service students in the area is being considered. He commented that it was refreshing to hear the positive comments from community members.

Ms. Glover attended the special meeting for expulsion hearing.

Ms. Kelly attended the expulsion hearing, Oak Land Board meeting, and Schools for Equity in Education regional meeting.

Mr. Saxton will review opening of ballots with the auditors. Ms. Van Denburgh requested that information Mr. Saxton receives be sent to the Board.

*Administrative Reports.*

Mr. Finn provided an update of the 2012-13 Minnesota Department of Education's audit/review process. There are four distinct segments to the process: Special Education file review Part B (age 3 through 21), Part C (age birth through age 2), fiscal monitoring, and on-site monitoring.

Minnesota Administrators of Special Education (MASE) has posthumously named Jacqueline Stein as Administrator for Special Education of the Year. Ms. Stein's family will accept the award on her behalf at the opening ceremonies of the MASE/MASA Spring Conference March 14-15.

A five minute recess was taken at 8:11 p.m.

**Other Matters**

*Closed Session*

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Motion was made by Ms. Van Denburgh, second by Mr. Anderson. Vote: 7-0. Time: 8:21 p.m.

Motion carried. 7-0

Resume Open Meeting:

Motion by: I move that the open meeting be resumed, Ms. Van Denburgh, second by Mr. Roberts. Vote: 7-0.

Time: 10:21 p.m.

Motion carried, 7-0.

The Board made a consensus decision to have a presence at the negotiation table for the 2013-15 cycle

The regular meeting was adjourned at 10:21 p.m.

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David L. Anderson, School Board Clerk