

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 March 25, 2013
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
MINUTES

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, David Roberts, Marsha Van Denburgh and Superintendent Ed Saxton. Absent: Director Harry Grams.

Others present were Associate Director of Business Services Scott Nelson, Director of Human Services Dave Lindberg, Director of Special Services Tim Finn, student representatives Cassy Stierns, Natasha Taylor and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, April 8, April 22, May 13 and (Tuesday) May 28. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings, with the exception of May 28, which includes Retiree Recognition beginning at 6:00 p.m.

Happening Around the District – Adult Enrichment, Ms. Messerschmidt

Ms. Messerschmidt, Adult Community Education and Facility Scheduling manager provided a document which summarizes recreational and learning opportunities offered through the ISD 15 Community Education Adult Enrichment program. One program is the St. Francis High School Trap Club. Ms. Messerschmidt acknowledged the Minnetonka Game and Fish Club for their support and involvement with the student athletes. She recognized volunteer Head Coach Ken Sonnenfeld who spoke on behalf of the activity and the student members and parents that were in attendance. Sheridan Vogel of Minnetonka Game and Fish Club acknowledged the well-behaved, well-mannered student members involved in the sport.

Consideration of Visitors

Community member LeRoy Schaffer addressed the School Board.

Agenda

Motion was made by Ms. Glover and second by Mr. Anderson.
 Motion carried, 6-0.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Ms. Van Denburgh and second by Ms. Glover.

A. THAT the Minutes of March 11 be approved as presented.

B. THAT the Personnel Items Be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No.15 that the Personnel actions as listed below be approved:

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/ Year	Hrs/ Day	Salary Level	Wage	Effective
Bauer, Rebecca	EA-Special Education	New Position	SFE	CONT	172 Prorated	6.50	B22/1	\$12.01	03/11/13
Wegscheid, Tessa	Speech Lang Pathologist	Marianne Albus	CCCS	CONT	186	8.0	T1-MA	\$40,750	07/01/13
LEAVES OF ABSENCE									
			Expected Duration				Most recent assignment		
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			

Biggins, Thomas	Tchr-Special Ed	CSVC	02/25/13	04/19/13	186.0	8.0
Bosma, Jessica	Tchr-Special Education	EBCS	01/07/13	03/07/13 Returned	186.0	8.0
Callison, Clarence	Bus Driver	Transportation	05/07/13	07/05/13	172.0	8.0
Chelberg, Tammie	EA-Special Education	EBCS	03/18/13	04/28/13	172.0	6.50
Hellum, Linda	EA-Special Education	SFHS	03/26/13	04/09/13	172.0	7.0
Hooker, Renae	EA-Classroom	SFE	03/26/13	5/7/13	172.0 Prorated	5.75
Humann, Deb	Tchr-Special Education	District Wide	2/28/13	03/08/13 Returned	186.0	8.0
Johnson, M. Jeanette	FDS-Helper/Server	SFMS	2/28/13	4/28/13	173.0	4.75
Kivisto, Sally	EA-Health	SFMS	01/22/13	03/10/13 Returned	175.0	7.50
Richner, Russ	Bus Driver	Transportation	03/12/13	4/9/13	172.0	7.0
Smith, Jennifer	Teacher-ECSE	LLC	07/29/13	10/21/13	186.0	8.0
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION						
Name	Position	Site	Reason	Effective	Last Work Day	
Auman, Charity	EA-Recess	EBCS	Resignation	03/22/2013	03/22/2013	
Klein, Thomas	Tchr-Special Education	EBCS	LTS Completed	01/07/2013	03/01/2013	
Sinkel, James	EA-Special Ed	SFHS	Resignation	03/28/2013	03/28/2013	

C. THAT Disbursements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

Fund #	Description	Amount
01	General	\$ 1,139,215.48
02	Food Service	\$ 122,345.52
04	Community Services	\$ 32,938.87
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 1,900.00
20	Internal Service	\$ 113,692.54
47	OPEB Debt Service	\$ -
TOTAL DISTRICT		\$ 1,410,092.41

D. THAT the Extended Travel – Skills USA be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Skills – USA proposal for the Minnesota State Skills-USA Contest in Bloomington, MN, April 5-7, 2013 be approved as requested.

- E. THAT the Extended Travel – HOSA be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School HOSA program trip for the HOSA State Competition in St. Cloud, MN April 17-19, 2013 be approved as requested.
- F. THAT the Out of State Travel – SFHS Student Council be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the Out of State Travel for Student Council to attend the National Association of Student Councils Convention in Las Vegas, NV June 20-24, 2013 be approved as requested.
- G. THAT Gift Acknowledgements be approved as presented.
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in the attached donor form(s):
\$150.00, Ken Sailor, to LLC to be used at the discretion of Early Childhood
\$100.00, Charles and Amber Dapper/Alerus Mortgage to LLC to be used at the discretion of Early Childhood
\$1,050.00, CCCS PTO, to CCCS for 4th grade STEM field trip to Target Field
\$600.00, Mercy Hospital Medical Staff, for one scholarship
\$1,000.00, Anoka Area Chamber of Commerce, two \$500 scholarships
\$1,000.00, Family of Fred Dawson, scholarship for a student of Mary Dawson's 2nd grade at EBCS
\$500.00, Cedar Creek Community School PTO, two \$250 scholarships awarded to one girl and one boy who attended CCCS
\$3,000.00, Connexus Energy, to scholarship fund
\$500.00, Family of Ed Fleming, student scholarship to student in business department
\$300.00, St. Francis High School Graduating Class of 1961, for a deserving girl or boy who will be attending college or a trade school

Motion carried, 6-0.

Reports

Student Report

Cassy Stierns and Natasha Taylor provided the student report from St. Francis High School. Cody Brant is going to Speech Nationals. MORP was March 22. Sophomore college tours are March 27. The state convention is April 6-8 for student council.

Superintendent Report and Communications

- Interviews for the Special Services Director were March 21. Mr. Finn was selected.
- Education Leadership Cabinet was held March 12 to discuss programming and budget.
- School Board Work Session was held on March 13.
- Financial Planning Action Committee (FPAC) met on March 14, recommendations were made to Superintendent.
- Technology managers have been working with the staff and Google Apps for Education.
- The Schools for Equity in Education meeting provided a legislative update.
- Opportunity to meet with APPLE field representative and Mr. Tramm to discuss the changing landscapes in education.
- DLT remaining meetings are dedicated to Google Apps for Education.
- Mr. Fetzik is working on developing a STEM video.
- Administrators that sit on PRT teams met to discuss the observation process.
- Working on budget framework.

Dialogue Session

No one attended.

School Board Member Reports

Ms. Glover attended the School Board work session, great discussion. Attended FPAC meeting.

Mr. Anderson attended Lunch & Learn at Sandhill Center, the School Board work session on self- evaluation, the FPAC meeting, the ACT meeting with Learning Area Committee presentations, and the talent show at East Bethel Community School (EBCS).

Ms. Van Denburgh participated on the interview committee for Director of Special Services and welcomed Mr.

Finn.

Mr. Roberts continues to tour, visiting St. Francis Elementary School (SFES) and St. Francis Middle School. He attended spring carnival at Lifelong Learning Center, and the carnival at SFES.

Ms. Erkel welcomed Mr. Finn. She attended the EBCS talent show, and the School Board work session. She requested explanation of the letter received regarding the request to negotiate.

Ms. Kelly attended the School Board work session. She welcomed Mr. Finn.

New Business

Policy 434- Early Entry into Kindergarten

First reading

Other Matters

Revised Minutes February 20, 2013

Motion was made by Mr. Anderson, second by Ms. Glover. Ms. Van Denburgh is unclear as to which pages will be added to the minutes. Response: the last three pages. Mr. Roberts will abstain from voting.

Motion carried 5-0, with one abstention, Mr. Roberts.

2013-14 Budget Parameters and Guidelines

Motion was made by Ms. Glover, second by Ms. Erkel.

WHEREAS the Financial Planning Action Committee met on March 14, 2013, at which time agreed to and made the following recommendations to the Superintendent that will be presented to the School Board at the March 25, 2013 regular meeting.

Financial Planning Action Committee Recommendations for 2013–14 School Year:

Recommendation 1: Continue the All Day Every Day Kindergarten (ADEDK) program.

Recommendation 2: Continue the STEM education program in Grade 4, expanding the STEM education program into Grade 5 and begin program changes at the Middle School to be prepared for the STEM education program into Grade 6 and beyond.

Recommendation 3: Reduce district expenditures by \$2,075,000 to accommodate District revenue reductions due to declining enrollment, year to year levy revenue adjustments and teacher contract increases. The framework for the expense budget reduction is as follows:

Proposed Budget Adjustments

Special Ed. Funding realignment 2012-13
 Special Ed. Funding realignment 2013-14
 Special Ed. Position shifts
 Special Ed. Retool and reassign
 Transportation
 District Office
 High School 1 Teaching FTE
 High School Career Counselor
 High School Guidance Office
 Co-ops, negotiations, and other contract adj.
 Principal
 Middle School Program Realignment
 Teacher Retire/Replace, Attrition
 Community Ed Realignment
 Review and adjust other revenue or expense budgets

	Adj. Amount
	\$ 150,000
	\$ 150,000
	\$ 22,000
	\$ 85,000
	\$ 100,000
	\$ 175,000
	\$ 90,000
	\$ 30,000
	\$ 15,000
	\$ 304,000
	\$ 110,000
	\$ 200,000
	\$ 585,000
	\$ 30,000
	\$ 29,000

TOTAL \$ 2,075,000

The 2013–14 Budget reflects the following assumptions:

REVENUES:

- State formula revenue amount retained at \$5,224 per pupil unit
- Year to year levy adjustments decreases levy revenue by \$400,000
- EC – 12 Pupils estimated at 4631

EXPENDITURES:

- Retain non-teaching salary and benefit contracts at current levels
- Teacher contract incremental increase at 2.15%
- Hold supplies and miscellaneous expenditures at current per pupil levels

THEREFORE, BE IT RESOLVED that the School Board of Independent School District No.15 approve the 2013–14 Budget Parameters and Assumptions as recommended by the Superintendent.

Mr. Saxton reviewed the proposed adjustments item by item.

Motion carried 5-1, nay being Ms. Erkel.

The regular meeting was adjourned at 8:19 p.m.

David L. Anderson, School Board Clerk