

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 November 11, 2013
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, Harry Grams, David Roberts, Marsha Van Denburgh, and Superintendent Ed Saxton.

Others present were Associate Director of Business Services Scott Nelson, Director of Human Resources Dave Lindberg, Director of Special Services Tim Finn, Interim Director of Curriculum Paul Neubauer, Assistant Director of Community Services Troy Ferguson, student representatives Cassy Stierns, Natasha Taylor, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, November 25, December 9, January 13, and January 27. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Happenings Around the District

Interim St. Francis High School Principal Rick Toso introduced the Madrigal Singers, led by instructor Lukas Warren. A large group of students performed a song from their upcoming show.

Site Report

Nancy Wallace, Early Childhood Family Education and Preschool Place 15 Program Supervisor, and Kristine Vogtlin, Early Childhood Special Education Program Supervisor, presented information about the Lifelong Learning Center and its programs for young children. Teaming is essential to the success and growth of their programs. New efforts include use of grants from the Anoka County Children and Family Council for screening and mental health. The Minnesota legislature approved scholarships for early childhood and \$10,000 will be used in ISD 15 early childhood programs for preschool scholarships and focused language and literacy instruction.

Consideration of Visitors

none

Agenda

Motion was made by Ms. Erkel and second by Mr. Grams.
 Motion carried, 7-0.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Anderson and second by Mr. Roberts.

- A. THAT the minutes of October 28 be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Bergman, Jeffrey	EA-Special Ed	NEW POSITION	CCCS	CONT	172 Prorated	3.25	B22/1	\$12.01	11/04/13
Bonczek, Holly	EA-Special Ed	Melissa Higby	CCCS	CONT	172 Prorated	6.50	B22/1	\$12.01	11/18/13
Day, Tiffany	FDS-Helper/Server/Clerk	Andrea Erickson	SFHS	CONT	173 Prorated	2.75	A11/1	\$11.27	10/28/13
Grise, Jeana	EA-Special Ed	NEW POSITION	CCCS	CONT	172 Prorated	3.25	B22/1	\$12.01	11/04/13

Immel, Karen	FDS-Cook	Christine Johnson	SFHS	CONT	176 Prorated	7.25	A13/2	\$13.45	10/28/13
Krause, Lori	Asst Coor KC	Janet Anderson	SCA	CONT	176.66 Prorated	6.0	12/1	\$13.70	11/04/13
Kreifel, Michael	FDS-Cook	Joni Buhman	SFHS	CONT	176 Prorated	6.50 7.50	A13/3 Appr 10/28	\$13.90	10/25/13
Melius, Linda	FDS-Monitor	Luann Cederberg	EBCS	CONT	173 Prorated	2.50	A11/1	\$11.27	11/04/13
Stone, Dawn	FDS-Helper/Server/Clerk	Nancy Welton	SFHS	CONT	173 Prorated	5.0	A11/2	\$11.47	11/11/13
Westerfield, Kara	EA-Special Ed	NEW POSITION	CCCS	CONT	172 Prorated	6.50	B22/1	\$12.01	11/04/13

INTERNAL TRANSFERS

Name	Current Position/Location	Current Days/Hrs	Current Salary	New Position/Location	Days/ Hrs	New Salary	Effective
Anderson, Janet	CED-Asst Coor KC	176.66/6.0	\$13.95	Adm Asst-OTL	173/6.5	\$14.24	11/07/13
Landis, Barbara	Custodian-Night Lead	261.0/8.0	\$15.65	Maintenance	261.0/8.0	\$15.65	11/04/13

LEAVES OF ABSENCE

Name	Position	Location	Expected Duration		Most recent assignment	
			From	To	Days/ Year	Hrs/ Day
Bernard, Lynn	FDS-Clerk	SFMS	10/01/13	11/03/13 Returned	173.0	3.50
Hauge, Ryan	Teacher-Social Studies	SFHS	11/06/13	12/09/13	186.0	8.0
Johnson, Diane	School Social Worker	EBCS	10/28/13	TBD	186.0	8.0
Muhr, Elizabeth	Teacher-FACS	SFMS	08/26/13	10/14/13 Returned	186.0	8.0
Schrag, Lisa-Marie	Teacher-Business	SFHS	10/31/13-Updated	01/23/14	186.0	8.0

RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION

Name	Position	Site	Reason	Effective	Last Work Day
Antinozzi, Theresa	Sandhill & Kids Conn Prg Supr	SHC	Resignation	09/27/2013	09/27/2013
Humann, Deb	Tchr-Special Education	SFMS	Resignation	10/31/2013	10/31/2013
Knode, Vivian	Educational Assistant-SPED	SFMS	Retirement	12/02/2013	12/02/2013

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 1,149,582.53
02	Food Service	\$ 152,077.96
04	Community Services	\$ 49,588.59
06	Construction	\$ -

07	Debt Redemption	\$	-
09	Trust and Agency	\$	1,000.00
20	Internal Service	\$	365,954.33
47	OPEB Debt Service	\$	-
	TOTAL DISTRICT	\$	1,718,203.41

E. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:

\$1,136.83, SFES APT, transportation costs for 1) 2nd grade field trip to Children's Theater, 2) 5th grade field trip to Cedar Creek Eco. system, 3) 5th grade field trip to Wargo Nature Center

\$124.39, Wells Fargo Educational Matching Fund, to EBCS to use at principal's discretion

\$54.00, Target Corporation, to SFMS to use at principal's discretion

\$5,037.11, St. Francis Grid Club, stat book, shoulder pads, knee pads, thigh pads, navy and white practice jerseys, kicking shoe

\$55.40 Wells Fargo Community Support Campaign, to SFHS to be used at principal's discretion

\$310.94, Wells Fargo Community Support Campaign, to SFHS to be used at principal's discretion

\$50.00, Troy Johnson, to the American Indian Education Program

Motion carried, 7-0.

Reports

Student Report

Cassy Stierns and Natasha Taylor provided the student report. Students wrote letters to be distributed for Veterans Day. The band and Madrigal singers have upcoming shows. HOSA held its state fall conference where SFHS students were elected officers. The food drive is still going on.

Superintendent Report and Communications

- Mr. Saxton spoke about the heroin issue that has been in the news. The newly formed parent group St. Francis Community Drug Awareness held a meeting November 11 and will hold a public information meeting November 21 at the high school Performing Arts Center. Mr. Saxton met with the St. Francis police chief to discuss the role of police liaison officers and how the police department and district administration can work together. Former high school principal Paul Neubauer gave an overview of what has been done in the past including increased consequences for chemical abuse, a canine program, increased supervision by neighbors and an anonymous tipline, all of which had mixed results. Schools are allowed to question students based on reasonable suspicion, rather than how police are limited to probable cause. Mr. Neubauer said the best thing is a combination of police, administrator diligence, community and parent involvement.
- There have been problems with the video streaming of meetings. Options are: continue with the current, problematic Kaltura server, use Google+ for live streaming and YouTube archiving, use Google but do not livestream, or get professional equipment with multiple cameras for at least \$30,000. The board preferred option two, using Google+, but consideration of visitors is an issue due to privacy concerns. Muting that portion of the meeting is an option.
- The School Board is interested in changing the district's student information system because of limitations by the current system (TIES). Mr. Saxton will gather information including at least two alternatives such as Infinite Campus and Skyward.
- Mr. Saxton will get information to the board about work sessions.
- FPAC meets November 19 and in December and January. The board discussed how that would work during the transition to new board members.
- Bleacher improvements at the high school are being addressed, but the project may not be completed by spring.
- MSBA is holding a workshop in January. There is no charge for ISD 15 school board members to attend

this.

- Mr. Saxton would like to schedule 30-minute meetings with each board member.

Dialogue Session

No one attended.

School Board Member Reports

Ms. Glover attended a meeting at Cedar Creek Community School and has been involved with negotiations.

Mr. Anderson has been involved in negotiations and the superintendent evaluation. He offered his congratulations to newly elected board members.

Mr. Grams has attended several meetings and negotiations, which have gone well. He, too, congratulated new board members. He attended the Veterans Breakfast held at the Legion.

Ms. Van Denburgh has attended negotiations and insurance committee meetings. She thanked voters for re-electing her.

Mr. Roberts thanked veterans. He thanked voters for his re-election and offered his congratulations to the other candidates. He attended Senior Day at the high school, the high school play, CCCS PTO meeting, and SFCDA planning meetings.

Ms. Erkel has attended negotiations and the superintendent evaluations. She congratulated the School Board candidates. As a veteran, she is appreciative of all the well wishes. She questioned the time limit on site reports, as some have gone well over the 10-minute allotment. After much discussion, it was decided to give speakers a friendly reminder of the time limit and have them send information beforehand.

Administrative Reports

2014-2015 Budget Calendar

Associate Director of Business Services Scott Nelson presented a timeline template for budget development. The district is already ahead of last year.

2012-2013 Preliminary Unaudited General Fund Fund Balances

Mr. Nelson presented information about the new assignments for fund balances: assigned (district discretion), reserved (state required), unapproved (available), which total \$2,176,143. Some Fiscal Year 2012 funds are from excess special education funds.

2014-15 Estimated Student Count

Director of Human Resources Dave Lindberg showed a video illustrating the complexities of student forecasting and how enrollment data is collected and projected. Enrollment for 2014-15 is expected to decline due to declining birthrates statewide and in Anoka County. Open enrollment forms were reviewed and “reason for leaving” responses were primarily due to location of other schools and moving. Less than 25 percent cited “better schools” as a reason for leaving the district. That is something the district can control by improving public perception of the district.

Other Matters

Resolution Canvassing Returns of General Election

Motion was made by Ms. Glover second by Mr. Anderson.

BE IT RESOLVED by the School Board of Independent School District No.15, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 5, 2013 was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 1,412 voters of the district voted at said election on the election of three school board members for four-year term vacancies and one school board member for a two-year term vacancy on the board caused by expiration of term and a vacated seat on the first Monday in January next following the general election as follows:

Four-year term: David Roberts 879, Barbara Jahnke 688, Marsha Van Denburgh 615, Juanita Reed-Boniface 577, Malcolm T. Vinger II 521, Shannon Collier 267, and write-in 13.

Two-year term: Betsy Roed 751, Scott Schwarz 621, and write-in 5.

3. Candidate David Roberts, Candidate Barbara Jahnke, and Candidate Marsha Van Denburgh, having received the highest number of votes, are elected to four-year terms beginning the first Monday in January, 2014.

Candidate Betsy Roed, having received the highest number of votes, is elected to a two-year term beginning the first Monday in January, 2014

4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

Motion carried 7-0.

Resolution Authorizing Certificates of Election

WHEREAS, the board has canvassed the general election for School Board members held on November 5, 2013.

Motion by Ms. Van Denburgh and second by Mr. Roberts.

Motion carried 7-0.

The regular meeting was adjourned at 9:51 p.m.

David L. Anderson, School Board Clerk