

**SCHOOL BOARD**  
**INDEPENDENT SCHOOL DISTRICT No. 15**  
 St. Francis, Minnesota  
 November 25, 2013  
 Regular Meeting – 7:00 p.m.  
 Central Services Center – Community Room  
 4115 Ambassador Blvd.  
**MINUTES**

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, Harry Grams, David Roberts, Marsha Van Denburgh, and Superintendent Ed Saxton.

Others present were Associate Director of Business Services Scott Nelson, Director of Human Resources Dave Lindberg, Director of Special Services Tim Finn, Interim Director of Curriculum Paul Neubauer, Assistant Director of Community Services Troy Ferguson, student representative Cassy Stierns, staff and community members.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at Central Services Center, December 9, January 13, January 27, and February 10. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

**Happenings Around the District – St. Francis High School Debate Team, Multicultural/Diversity Program**  
 Debate Coach Steve Fetzik reported that debate is in its 40<sup>th</sup> year at St. Francis High School (SFHS). Debate is not about arguing but rather speaking, thinking, listening, writing and analyzing two sides of a topic. Senior captains Adam Everhart and Lauren Handzel spoke of the positive benefits and experiences debate has had on their education. The state prep tournament will be held on December 21 at SFHS. Mr. Fetzik introduced Lee Graves, assistant debate coach, who has inspired positive ideas, and acknowledged School Board student representative Cassy Stierns who is on the debate team.

Multicultural/Diversity Education Program Liaison Carline Sargent reported about the program. The program enlists the input and support of students, staff, parents and community members. The American Indian Parent committee consists of students, parents and guardians who work to develop programming to meet the needs of the students. The committee serves in an advisory role to the District. A Hmong New Year celebration will be held December 13.

**Consideration of Visitors**

Linda Gust addressed the board regarding an update on handicap accessibility to bleachers, requesting water accessibility to students on the football field, and concerns of safety regarding students crossing the street from the leased parking lot to the high school.

Glen Morehouse Olson reported about her experience in participating with Education Nation, a national platform on education, in New York City. Ms. Morehouse Olson communicated the pride she holds for the teachers and students who work collaboratively in this district. She acknowledged the School Board for its support of teachers and programs.

**Agenda**

Motion was made by Mr. Anderson and second by Mr. Grams. Ms. Kelly noted that Other Matters items A and B are one resolution and be combined as one, item B will be the closed session. Ms. Van Denburgh made a motion to remove New Business item A and second by Ms. Erkel. Discussion followed.

Motion carried to remove New Business item A. 7-0. A first reading will be brought back in January 2014.

Motion carried for the revised agenda 7-0.

**Consent Agenda**

Motion was made to approve the revised Consent Agenda by Ms. Van Denburgh and second by Mr. Roberts.

A. THAT the minutes of November 11 be approved as presented.

B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective

Lindl, Jill	EA-Special Education	NEW POSITION	CCCS	CONT	172.0 Prorated	3.25	B22/1	\$12.01	11/19/13
LEAVES OF ABSENCE									
					Expected Duration		Most recent assignment		
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			
Bailey, Danielle	Tchr-ECSE	LLC	03/01/14	05/09/14	186.0	8.00			
Bengtson, Wendy	Employee Relations Specialist	CSC	11/21/13	01/05/14	261.0	8.00			
Bernard, Lynn	FDS-Clerk	SFMS	10/01/13	11/04/13 Returned	173.0	3.50			
Brockner, Larry	Technology Support Specialist	SFE	11/18/13	TBD	261.0	8.0			
Franchino, Kathy	FDS-Helper Server/Clerk/Monitor	CCCS	09/23/13	10/14/13 Returned	173.0	4.25			
Henderson, Mary	EA-Media	CCCS	09/19/13	10/13/13 Returned	176.0	6.25			
Johnson, England, Diane	School Social Worker Approved, 11/11/13	EBCS	10/28/13	TBD	186.0	8.00			
Frank, Jamie	EA-Special Education	EBCS	04/22/14	05/31/14	172.0	6.50			
Franz, Mary Beth	EA-Health	CCCS	11/22/13	12/06/13	175.0	7.50			
Hauge, Ryan	Tchr-Social Studies	SFHS	11/06/13	11/25/13 Returned	186.0	8.00			
Mistelske, Karen	FDS-Helper Server	SFMS	10/07/13	10/28/13 Returned	173.0	3.75			
Mongin, Michele	EA-Special Education	SFMS	10/11/13	11/08/13 Returned	172.0	7.00			
Muhr, Elizabeth	Tchr-FACS	SFMS	08/26/13	10/14/13 Returned	186.0	8.00			
Norby, Sandy	EA-Special Education	CCCS	04/23/13	09/03/13 Returned	172.0	6.50			
Roline, Celeste	Administrative Assistant	SFE	10/28/13	11/11/13 Returned	184.0	6.00			
Smith, Jennifer	Tchr-ECSE	LLC	07/29/13	10/14/13 Returned	186.0	8.00			
Williams, Anita	EA-Residential	CSVC	05/01/13	09/20/13	174.0	7.10			
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position	Site	Reason	Effective	Last Work Day				
McCallum, Barbara	FDS-Monitor	EBCS	Resignation	11/15/13	11/15/13				

C. THAT Disbursements are approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 899,133.89
02	Food Service	\$ 22,697.65
04	Community Services	\$ 33,525.06

06	Construction	\$	-
07	Debt Redemption	\$	-
09	Trust and Agency	\$	6,015.08
20	Internal Service	\$	394,826.04
47	OPEB Debt Service	\$	-
	TOTAL DISTRICT	\$	1,356,197.72

- D. THAT the Out of State Travel – Wrestling be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Wrestling program attend the Rumble on the Red Wrestling Tournament in Fargo, North Dakota December 27-29, 2013 be approved as requested.
- F. THAT Gift Acknowledgements be approved as presented.  
BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:  
\$1,250.00, St. Francis Grid Club, coach bus to Duluth (\$800) Hudl portion of package for FB (\$450)  
\$4,100.00, SF Center Ice Club, girls hockey JV coaching salary  
\$300.00, SF Blue Line Club, Hudl – boys hockey portion of package price  
\$419.88 (in kind), Troy and Kathryn Ferguson, (14) M-edge SuperShell cases for iPad 2 in lab at CCCS  
\$438.00, CCCS PTO, for 5<sup>th</sup> grade field trip on Ecology  
\$2,040.00, CCCS PTO, Kindness Retreat for 4<sup>th</sup> grade  
\$231.56, Jennifer Larson/Shannon Linson, to SFES Wells Fargo Community Support/United Way Campaign  
\$55.40, Wells Fargo Community Support Campaign, to SFHS at principal’s discretion  
\$19.02, Razoo Foundation, to SFMS to purchase supplies

Motion carried, 7-0.

## Reports

### *Student Report*

Cassy Stierms provided the student report. The food drive ended and results were 1400 items were donated exceeding last year. The Art Show was held November 18. Speech team will start practices on December 2.

### *Superintendent Report and Communications*

- Mr. Saxton reported that a synopsis was prepared by Principal Toso regarding what is happening for chemical awareness at SFHS. The community awareness meeting held on November 21 was well attended with over 500 students, parents and community members. A tip line has been added at St. Francis Middle School. St. Francis Police department has added a tip line also.
- The evacuation plan process went well regarding an odor at East Bethel Community School.
- Schools for Equity in Education meeting included a panel task force for the governor.
- Communication will be held after the meeting.

### *Dialogue Session*

Mr. Roberts reported five people attended regarding negotiation concerns including: policy for insurance, importance of correct and accurate information, and adequate training of certain curriculum. Mr. Saxton communicated that the closed session will include discussion on communications.

### *School Board Member Reports*

Ms. Erkel requested the tip line phone numbers. She commended the talent of the Madrigal singers. Mr. Roberts attended negotiations, attended mock interviews, acknowledged the great support of staff and community at the chemical awareness meeting, attended student of the month, and received emails and calls regarding negotiations. He acknowledged St. Francis High School teacher DC Randle for receiving the Minnesota

Association of Soil and Water Conservation Districts teacher award.

Ms. Van Denburgh attended teacher negotiations, Indian education feast. She was glad to see the chemical health resources link added to website, received calls regarding the policy, and contacted MSBA to get their opinion on the policy regarding health insurance that the District is proposing.

Mr. Grams will attend negotiations next week, attended FPAC meeting, and attended student of the month.

Mr. Anderson attended and toured the facility for the STEP program in Anoka, attended ACT, FPAC and ECSU meetings, attended the drug awareness program which was well attended and provided great information. Thank you to Mr. Roberts for his work on the committee. Mr. Anderson reviewed the committee recommendation for evaluating the superintendent.

Ms. Glover attended the Health Care Reform update, FPAC meeting, and attended a 30 minute communication meeting with Mr. Saxton.

Ms. Kelly attended teacher negotiations and the dialogue session for Delegate Assembly resolutions. Ms. Kelly and Mr. Roberts will attend the Delegate Assembly December 7, to vote on resolutions. She received phone calls regarding the proposed policy regarding health insurance.

### *Administrative Reports*

District Leadership Team (DLT) – Leadership and District of Choice

Mr. Neubauer and Mr. Finn have formatted how recent meetings are held. The goal is to promote the District as the District of Choice. Focus will be building leadership within the system, working with potential leaders, and development of programming.

### *Explore/Plan Results*

Mr. Neubauer reviewed the results of Explore/PLAN test data. Percentages were given at local and national levels. Benchmarks were summarized for English, mathematics, reading and science for 8<sup>th</sup> and 10<sup>th</sup> grade students. The District is actively pursuing offering the ACT free of charge this spring and also looking at a variety of pathways to offer students after graduation.

### *Patient Protection and Affordable Care Act*

Mr. Lindberg reviewed provisions that the proposed policy for insurance looks to address. The proposed policy is to address how the District can comply with the Affordable Care Act. The School Board is asked to review and submit questions to Mr. Lindberg. Discussion followed.

### **Other Matters**

*2014A Authorizing Resolution Bond Refunding 2005A*

Motion was made by Ms. Glover second by Mr. Anderson.

Mr. Nelson explained refunding of the bond and benefits for the District and taxpayers.

Motion carried 7-0.

Ten minute recess at 8:52 p.m.

### *Closed Session – Negotiation Parameters*

Closed Session: Motion by Ms. Van Denburgh, second by Mr. Anderson. Vote: 7-0. Time: 9:05 p.m.

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03.

Resume Open Meeting: Motion by Ms. Van Denburgh: I move that the open meeting be resumed, second by Mr. Roberts. Vote: 7-0. Time: 10:07 p.m.

The regular meeting was adjourned at 10:07 p.m.

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David L. Anderson, School Board Clerk