

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 October 14, 2013
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, Harry Grams, David Roberts, Marsha Van Denburgh, and Superintendent Ed Saxton.

Others present were Director of Human Resources Dave Lindberg, Interim Director of Curriculum Paul Neubauer, Assistant Director of Community Services Troy Ferguson, student representative Cassy Stierns, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, October 28, November 11, November 25, and December 9. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Happening Around the District – Kindergarten Teachers Observed Changes – Ms. Priebe

Ms. Priebe introduced East Bethel Community School first grade student Madison Bates, who shared her reading skills and kindergarten student Emma Bates, who read three high frequency words she learned this past month. Ms. Priebe summarized information received from first grade teachers about the positive changes seen this year with students that attended all day every day kindergartners noting the following: less of reading gap, skills are stronger than in previous years, and more awareness of letters and sounds.

Site Report – St. Francis Elementary School – Ms. Kohnen and Mr. Kruger

Principal Kohnen presented the site report which included Minnesota Comprehensive Assessment (MCA) results from last year, and Mr. Kruger, Dean of Students, shared the positive behavior program that began this year. This is the second year St. Francis Elementary School is considered a Reward School. Two areas considered are Multiple Measurement Rating (MMR) which was 94.48% and the Focused rating was 94.60%. Mr. Kruger and students presented what the positive behavior *Saints Pride* program includes. The goal is to improve and enhance school environment. There are eight expectations and the school motto which are posted throughout the building.

Consideration of Visitors

Community member Michelle Anderson spoke on behalf of the St. Francis Community for Drug Awareness (SFCDA) group. The group wants to bring awareness and promote prevention of drug abuse. An awareness forum geared for parents of middle and high school students will be held November 21, 7:00-9:00 p.m. in the Performing Arts Center at St. Francis High School. The event is open to the community.

Agenda

Motion was made by Ms. Glover and second by Mr. Anderson.
 Motion carried, 7-0.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Grams and second by Mr. Roberts.

- A. THAT the minutes of September 23 be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Brown, Robert	Bus Driver	Dan Pederson NEW POSITION	Trans	CONT	172.0	6.0	B21/3	\$13.72	09/03/13 Apr 8/26
Fox, Emily	EA-Special Education	NEW POSITION	SFMS	CONT	172 Prorated	7.0	B22/1	\$12.01	10/24/13

Lundholm, Barbara	EA-Bus	NEW POSITION	Trans	CONT	125.0 Prorated	3.0	A12/2	\$11.26	09/23/13
Paulson, Miranda	EA-Special Education	NEW POSITION	SFMS	CONT	172 Prorated	7.0	B21/1 S/B B22	\$12.01	10/07/13 Appr 9/23
Schweitzer, Carol	Bus Driver	Dennis Lundholm Dan Pederson	Trans	CONT	172.0	6.0	B21/3	\$13.72	09/03/13 Appr 8/26
Smith, Jennifer M.	Tchr-Math Intvn	Julie Wieczorek	SFE	CONT	186 Prorated	8.0	T1-BA	\$39,120 Prorated	09/20/13
Wallin, Cherie	EA-Special Education	Rebecca Bauer	SFMS	CONT	172 Prorated	7.0	B21/1 S/B B22	\$12.01	09/23/13 Appr 9/23

INTERNAL TRANSFERS

Name	Current Position/ Location	Current Hrs/ Days	Current Salary	New Position/ Location	Hrs/ Days	New Salary	Effective
Rothbauer, Jaclynn	EA-Spec Ed/ CCCS	3.25/ 172	\$12.01	EA-Spec Ed/ CCCS	6.50/ 172 prorated	\$12.01	10/02/13
Smith, Robyn C.	EA-Clsrm/Layoff- CCCS	5.5/ 160	\$16.16	EA-Intervention District Wide	6.0/ 172 Prorated	\$16.16	09/30/13
Tholen, Anna	EA-Cook/ SFMS	7.5/ 176	\$13.90	Kitchen Mgr	7.5/ 178 Prorated	\$17.01	09/30/13

LEAVES OF ABSENCE

Name	Position	Location	Expected Duration		Most recent assignment	
			From	To	Days/ Year	Hrs/ Day
Bernard, Lynn	FDS-Clerk	SFMS	10/01/13	10/31/13	173.0	3.50
Franchino, Kathy	FDS-Helper Server/Clerk/Monitor	CCCS	09/23/13	10/04/13	173.0	4.25
Hauge, Ryan	Tchr-Social Studies	SFHS	11/06/13	12/06/13	186.0	8.0
Johnson, M. Jeanette	FDS-Helper/Server	SFMS	02/28/13	09/30/13 Returned	173.0	4.75
Tholen, Anna	EA-Cook	SFMS	09/30/13	06/30/13	176.0	7.50
Waldvogel, Patricia	Tchr-SpED	SFHS	02/22/14	05/19/14	186.0	8.00

RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION

Name	Position	Site	Reason	Effective	Last Work Day
Buhman, Joan	Cook	SFHS	Resignation	11/01/13	10/09/13
Ferguson, Cyril	EA-Special Ed	CCCS	Resignation	10/03/13	10/10/12
Higby, Melissa	EA-Special Ed	CCCS	Resignation	10/02/13	10/02/13
Johnson, Christine	Cook	SFHS	Resignation	10/08/13	10/08/13
Sime, Jennifer	EA-Special Ed	CCCS	Resignation	10/09/13	10/09/13
Welton, Nancy	FDS Helper Server	SFHS	Resignation	10/16/13	10/16/13
Watson, Juliette	Custodian	SFMS	Resignation	12/27/13	12/27/13

- C. THAT Disbursements are approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
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01	General	\$ 1,157,189.12
02	Food Service	\$ 168,038.62
04	Community Services	\$ 34,980.00
06	Construction	\$ -
07	Debt Redemption	\$ 113,477.50
09	Trust and Agency	\$ 500.00
20	Internal Service	\$ 1,565.60
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 1,475,750.84

D. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:

\$600.00, Medtronic Foundation Matching Program, 2012-2013 Dr. Noel Johnson Memorial Scholarship
 \$42.70, SFES APT, to SFES for office supplies
 \$2,000.00, SFES APT, for replacement of the Bigfoot slide on the playground
 \$30.00, Wells Fargo and Shannon Linson, to SFMS to purchase supplies
 \$1,572.06, Target, to SFMS to purchase supplies

Motion carried, 7-0.

Reports

Student Report

Cassy Stierns provided the student report. There is a high school choir concert this evening, conferences are October 15, and Student Council will be at Convention October 22.

Superintendent Report and Communications

- Mr. Saxton recognized Micki Knode, Educational Assistant, for 35 years of service to the District.
- The Infinite Campus contract, a student information system, has been removed from the agenda. The process for vendors will be opened to ensure that due diligence is used in the selection.
- Met with Mr. Neubauer and Ms. Worden regarding teacher evaluation and process.
- Negotiations continue.
- Along with Mr. Finn met with Ms. Williams and Ms. Bayer regarding delivery of instruction and continuing to work with technology.
- Attended MASA Fall Conference.
- Alternative options for a new sign at the middle school are being considered.

Dialogue Session

No one attended.

School Board Member Reports

Ms. Erkel attempted to attend negotiations. She attended the East Bethel Community School (EBCS) site management committee (SMC) meeting and acknowledged the school as a celebration school due to MMR rating. Bus 47 has been up to 10 minutes late every day in the afternoon. The Timberwolves are hosting an incentive program for reading. She requested that the District reconsider offering art and specials in elementary grades. Mr. Roberts attended negotiations, Ms. Wallace 25 years of service reception at the Lifelong Learning Center, the Education Minnesota homecoming party, insurance committee meeting, the St. Francis City Council meeting, a mock School Board meeting, visited the St. Francis Middle School (SFMS) and the SMC meeting, the multi cultural diversity meeting, a meeting at the high school with principals to discuss drug awareness, and inquired why

lockers are not assigned at St. Francis High School.

Ms. Van Denburgh looked at the high school health link to see what information is available, attended Indian Education kick-off event and noted a feast will be held in November, a parent called to question why she received a call that her child was absent and the child was not absent, she has received more complaints about the school meals, attended part of insurance committee meeting, teacher and OP negotiations, and worked the concession stand at homecoming.

Mr. Grams worked at the homecoming game, attended nutrition services negotiations, St. Francis Elementary School (SFES) SMC meeting and congratulated SFES on their award status, attended Cassie Schmoll's invitation to observe a 5th grade classroom, provided an update about road construction plans featuring two roundabouts on Bridge Street for the 2015 project.

Mr. Anderson attended homecoming game, EA negotiations, SFMS SMC meeting, attended The Courier 20 year open house and acknowledged the staff, he expressed his condolences to the family and Director Grams in the passing of former Senator Rod Grams.

Ms. Glover attended teacher negotiations, a message from Cedar Creek Community School SMC is that the bullying and harassment forms are available online, Carnival is March 29, Family Reading night is October 22, and attended diversity training through her employer which included video of SFMS.

Ms. Kelly attended teacher, EA, and OP negotiations.

Administrative Reports

ACT Report

Mr. Neubauer reported on American College Testing (ACT). This year there is no 9th grade Graduation Required Assessments for Diploma (GRAD) writing test. In place of the GRAD is ACT – Suite of Assessments which includes: ACT (predictor of college readiness grades 11 and 12), PLAN (grade 10, prepare for ACT), Explore (grades 8 or 9, precedes PLAN), Compass (used for two-year college, no minimum requirements), Work Keys (indicator of career readiness, evaluates technical skills, employability skills). ACT college readiness benchmarks will assist in knowing the path of students as early as eighth grade. ACT.org can be reviewed for this information.

Old Business

Annual Report – Curriculum, Instruction and Student Achievement 2012-13

Motion was made by Ms. Glover and second by Mr. Anderson.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Annual Report on Curriculum, Instruction and Student Achievement for 2012 -13, upon review, is accepted and shall be posted on the website at www.isd15.org.

Motion carried 7-0.

Other Matters

Resolution of School Board Supporting Form A Application to Minnesota State High School League Foundation

Motion was made by Mr. Grams and second by Ms. Glover.

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the District 15 School Board recognizes the value of students participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school district in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the ISD No. 15 School Board supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Motion carried 6-1, nay being Ms. Van Denburgh.

The regular meeting was adjourned at 9:12 p.m.

David L. Anderson, School Board Clerk