

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 October 28, 2013
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, David Roberts, Marsha Van Denburgh, and Superintendent Ed Saxton. Absent: Director Harry Grams.

Others present were Associate Director of Business Services Scott Nelson, Director of Human Resources Dave Lindberg, Director of Special Services Tim Finn, Interim Director of Curriculum Paul Neubauer, Assistant Director of Community Services Troy Ferguson, student representatives Cassy Stierns, Natasha Taylor, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, November 11, November 25, December 9, and January 13. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Consideration of Visitors

Ms. Linda Gust, parent, voiced concern regarding no railings on the outdoor bleachers at St. Francis High School. She inquired if there were any plans to install railings. Director Lindberg will provide an update under administrative reports.

Agenda

Motion was made by Ms. Glover and second by Mr. Anderson. Motion to amend the agenda to add an administrative report was made by Ms. Van Denburgh and second by Mr. Roberts. Motion carried, 6-0.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Ms. Glover and second by Ms. Erkel. Ms. VanDenburgh requested item D be considered separately.

- A. THAT the minutes of October 14 be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT

Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Bear, David	Bus Driver	New Position	Trans	CONT	174 Prorated	4.0	B21/5	\$15.30	10/01/13
Benson, Larry	Bus Washer	Jason Goetz	Trans	CONT	138 Prorated	4.0	A12	\$12.00	10/21/13
Engler, Jeaninne	EA-Noon	Amanda Cox	CCCS	TEMP	37	2.5	A12	\$10.25	10/28/13
Glantz, Michael	Bus Driver	Barbara Wedge	Trans	CONT	172 Prorated	6.5	B21/2	\$13.25	10/23/13
Juaire, Kristine	EA-Special Ed	Jennifer Sime	CCCS	CONT	172 Prorated	6.5	B22/1	\$12.01	10/14/13
Kreifel, Michael	FDS-Cook	Joni Buhman	SFHS	CONT	176 Prorated	6.50	A13/3	\$13.90	10/25/13
Spindler-Schlottman, Christine	Sandhill & Kids Conn Prg Supr	Theresa Antinozzi	SHC	CONT	239	8.0	SBA2/1	\$46,918	10/23/13
Walinski, Richard	EA-Bus	New Position	Trans	CONT	172 and 125 Prorated	1.5 and 3.0 Prorated	A12/ 1	11.36	10/01/13

INTERNAL TRANSFERS							
Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective
Moore, Lynn	EA-Clsrm Layoff Pool	160/5.	\$13.46	EA-Special Ed	172 prorated/ 6.5	\$13.81	10/14/13
LEAVES OF ABSENCE							
				Expected Duration		Most recent assignment	
Name	Position	Location	From	To	Days/ Year	Hrs/ Day	
Cox, Amanda	EA-Noon	CCCS	10/9/2013	01/05/14	172.0	2.5	
Franchino, Kathy	FDS-Helper Server/Clerk/Monitor	CCCS	09/23/13	10/14/14 Returned	173.0	4.25	
Mistelske, Karen	FDS-Helper-Server	SFMS	10/07/13	11/06/13	173.0	3.75	
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION							
Name	Position	Site	Reason	Effective	Last Work Day		
Egan, John	Snow Plow Driver	Trans	End of Assignment	05/31/2013	05/31/2013		
Erickson, Andrea	FDS-Helper/Server	SFHS	Resignation	10/22/2013	10/22/2013		
Paris, Paul	Snow Plow Driver	Trans	End of Assignment	05/31/2013	05/31/2013		

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 966,729.87
02	Food Service	\$ 22,069.77
04	Community Services	\$ 38,582.44
06	Construction	\$ -
07	Debt Redemption	\$ -
09	Trust and Agency	\$ 1,000.00
20	Internal Service	\$ 113,074.88
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 1,141,456.96

E. THAT Gift Acknowledgements be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:

\$128.00, Target Corporation, to EBCS to be used at principal's discretion

F. THAT the Extended Trip Request for HOSA be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School HOSA program trip to attend the Fall Delegation in East St. Paul, MN November 7-8, 2013 be approved as

requested.

Motion carried, 6-0.

Motion was made by Mr. Anderson second by Mr. Roberts.

D. THAT the East Bethel Ice Arena Contract be approved as presented.

BE IT RESOLVED BY THE School Board of Independent School District No. 15 that the lease agreements with the City of East Bethel for a total of 275 hours of ice time at the rate of \$185 per hour plus \$7500 for rental of locker rooms for the 2013-14 school year be approved as presented.

Motion carried 6-0.

Reports

Student Report

Cassy Stierns and Natasha Taylor provided the student report. The music department is hosting the Madrigal Dinner November 14-17, the fall play is *"The Plot, Like Gravy, Thickens"* with performances October 31-November 3, and a food drive at the high school will run from November 4-15.

Superintendent Report and Communications

- Mr. Saxton reported that a new format has been set up for DLT meetings to involve more collaboration and input.
- Directors will be joining in on the commissioner teleconference calls and participate when information is pertinent.
- Met with futures prep instructors to discuss delivery and instruction.
- Cabinet meetings continue on Thursdays.
- Mr. Saxton and Mr. Ferguson visited the YMCA to discuss collaborative programming.
- Attended the Professional Development meeting.
- Met with principals and directors regarding evaluation plans in the organization.
- A goals meeting was held prior to the Board meeting.
- Attended the regional Schools for Equity in Education (SEE) meeting. SEE representatives are available to provide a work session or attend a School Board meeting.
- Educational cabinet leadership meeting is October 29 at St. Francis Elementary School.
- The current system of live streaming School Board meetings has some issues. Other options/solutions will be brought to the School Board for review.
- Financial Planning Action Committee meeting will be scheduled in November.
- Communications group will meet after the School Board meeting.

Dialogue Session

No one attended.

School Board Member Reports

Ms. Glover attended bus driver negotiations.

Mr. Anderson attended ECSU in its new facility, and the superintendent goal's meeting and review of the evaluation piece. Domain 2 and Domain 4 (4.4, 4.5 and 4.6) of the evaluation piece will be used for the superintendent's goals review for 2013-14 and acted on at the November 11 School Board meeting.

Ms. Van Denburgh attended bus driver negotiations, participated in meet the candidates' forum, and attended the St. Francis High School (SFHS) football game.

Mr. Roberts attended a field trip with Multi Cultural Diversity program, transportation and custodian negotiations, professional development meeting, participated in meet the candidates forum, attended book walk at Cedar Creek Community School, superintendent goals meeting, and insurance committee meeting. The St. Francis Community Drug Awareness (SFCDA) group will hold an open house on November 21, 7 p.m., Performing Arts Center at SFHS.

Ms. Erkel attended goal meetings and negotiations. She inquired about young adults that are fund raising dishonestly asking for a new roof, better technology, and better education for teachers. This type of fund raising is not sponsored by the District.

Ms. Kelly attended professional development and the Oak Land Cooperative meeting. She encouraged community members to attend the SFCDA open house.

Administrative Reports

Report on hand rails and bleachers

Mr. Lindberg reported that there have been several visits to the fields. The District is exploring different ways to make the bleachers accessible, such as a separate set of bleachers that would not encroach on existing bleachers. Codes vary depending on adding rails to existing bleachers or installing new sets of bleachers. Quotes are being gathered and will be reviewed.

Other Matters

Approval of ISD No. 15 District-wide Revised Emergency Action Plan

Motion was made by Ms. Van Denburgh second by Mr. Anderson.

BE IT FURTHER RESOLVED by the School Board of Independent School District No. 15 that the 2013-14 Emergency Action Plan, developed by the Safety Committee, be reviewed and approved by October 31, 2013.

Motion carried 6-0.

The regular meeting was adjourned at 7:42 p.m.

David L. Anderson, School Board Clerk