

SCHOOL BOARD
 INDEPENDENT SCHOOL DISTRICT No. 15
 St. Francis, Minnesota
 September 23, 2013
 Regular Meeting – 7:00 p.m.
 Central Services Center – Community Room
 4115 Ambassador Blvd.
 M I N U T E S

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, Harry Grams, David Roberts, Marsha Van Denburgh, and Superintendent Ed Saxton.

Others present were Associate Director of Business Services Scott Nelson, Director of Human Resources Dave Lindberg, Director of Special Services Tim Finn, Interim Director of Curriculum Paul Neubauer, Assistant Director of Community Services Troy Ferguson, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, October 14, October 28, November 11, and November 25. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – Oak Land Cooperative Center – Ms. Fuller

Ms. Fuller, director, distributed copies of the Power Point presentation. Ms. Fuller presented an overview of the cooperative that was developed in the mid 1970's and focused mainly on career and technical programming. In 1988, the Area Learning Center (ALC) was established. The Governing Board consists of elected officials from each of the member districts. Presently Amy Kelly and David Anderson serve on the Governing Board. Students that participate in an ALC alternative program must meet certain criteria. Students earn credits toward graduation. Alternative education programming includes: high school area learning center programs, off-site middle level program, school-within-a-school middle level program, and the Targeted Services program intervention for K-8 grade students. She also reviewed the number of students served, district academic interventions, and accomplishments in 2012-13.

Happening Around the District – Students at St. Francis High School

Mr. Toso, principal, reported that 1637 students gathered at the high school to begin the school year. He has had the opportunity to meet students during lunch and witness the excitement they have about their futures, their student life and comprehensive educational program. In last year's senior exit survey, about 95% felt ready for college or the work place. Senior Aimee Cottrell shared with the School Board what her career as a Saint has meant to her. Mr. Toso presented pictures of students representing different activities and programs at St. Francis High School.

Consideration of Visitors

None

Agenda

Motion was made by Mr. Anderson and second by Mr. Grams.
 Motion carried, 7-0.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Ms. Van Denburgh and second by Mr. Roberts. Ms. Erkel requested that items F and J be considered separately.

- A. THAT the minutes of September 9 be approved as presented.
- B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Anderson, Cindy	EA-Bus	NEW POSITION	Trans	CONT	174.0/ 172.0 Prorated	6.0/ 1.5	A12/4	\$12.56	09/16/13

Bates, Julia	EA-Bus	NEW POSITION	Trans	CONT	124	3.0	A12/2	\$11.36	09/11/13
Christopherson, Gregg	Technology Support Spec	Adam Sanasac	SFHS	CONT	261 Prorated	8.0	SBA/3	\$14.76	09/23/13
Day, Karen	Helper/Server/Cook	Lorraine Crain	SFMS	CONT	173 prorated	3.25	A13/1	\$11.27	09/23/13
DeLuca, Anna	EA-Job Coach	Lori Krause	T15	CONT	172 prorated	6.0	B23/3	\$13.56	09/26/13
Johnson, Mark G	Night Lead Custodian	Mike Monson	SFMS	CONT	261 Prorated	8.0	B23/3	\$15.35	09/19/13
Jones, Tram	EA-Special Education	Holly Bonczek	SFMS	CONT	172.0 Prorated	7.00	B22/1	\$12.01	09/16/13
Lennox, Tanya	EA-ECSE	Rachale Sampson	LLC	CONT	112.56	6.25	B22/1	\$12.01	09/10/13
Paulson, Miranda	EA-Special Education	NEW POSITION	SFMS	CONT	172 Prorated	7.0	B21/1	\$12.01	10/07/13
Porter-Zahler, Shannon	EA-Noon	Charity Auman	EBCS	CONT	172.0 Prorated	3.0	A12/2	\$11.36	09/24/13
Schneeberger, Trevor	EA-Behavior Asst	NEW POSITION	CSVC	CONT	172.0 Prorated	6.21	B22/3	\$13.21	09/12/13
Shampine, Tonya	EA-Noon	Shannon Loons	CCCS	CONT	172.0 Prorated	2.50	A12/1	\$10.76	09/13/13
Stewart, Jill	Administrative Asst	Tracy Weidt	CSC/CSVC	CONT	195/ 172 prorated	5.0/ 2.5	B21/1 A13/1	\$14.24/ \$13.58	09/30/13
Wallin, Cherie	EA-Special Education	Rebecca Bauer	SFMS	CONT	172 Prorated	7.0	B21/1	\$12.01	09/23/13

INTERNAL TRANSFERS

Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective
Ackerman, Angie	EA-Special Education-SFE	172/6.5	\$13.81	EA-Special Education-SFMS	172 prorated/ 7.0	\$13.81	09/16/13
Crain, Lorraine	Helper/Server/Cook SFMS	173/3.25	\$11.27	Helper/Server/Cook EBCS	173/ 5.50	\$11.27	08/28/13
Dennig, Bonnie	Lunchroom Monitor-SFMS	173/1.75	\$11.27	Lunchroom Monitor-SFMS	173/2.50	\$11.27	09/16/13
Denning, Melissa	Tchr-Child Educ/PP15-LLC	993.25 hrs	\$45,641 prorated/ \$21.39/hr	Tchr-Child Educ-LLC / Tchr-Math Intvsn-EBCS	744.0 hrs/ 678.75 hrs	\$45,641 prorated	09/13/13
Hallin, Katherine	EA-Special Education-CCCS	172/6.5	\$12.01	EA-Special Education-SFE	172/6.5	\$12.01	08/28/13
Loons, Shannon	EA-Noon-CCCS	172/2.5	\$10.76	FDS-Lunchroom Monitor	173 prorated/ 2.25	\$11.27	09/03/13
Rossi, Carmen	Helper/Server	172/2.75	\$11.27	Helper/Server	172 prorated/ 4.50	\$11.27	09/23/13
Weidt, Tracy	Administrative Asst-CSC/ CSVC	195-5.0/ 172-2.5	\$14.80/ \$14.18	Administrative Asst	195/7.5	\$14.80	08/20/13

LEAVES OF ABSENCE

				Expected Duration		Most recent assignment	
Name	Position	Location	From	To	Days/ Year	Hrs/ Day	
Bernard, Lynn	FDS-Clerk	SFMS	05/28/13	07/11/13 Returned	173.0	3.5	
Denning, Melissa	Tchr-Child Educator/ PP15	LLC	09/13/13	06/30/14	993.25 hrs/ 159.50 hrs	vary	

Schrag, Lisa-Marie	Tchr-Business	SFHS	11/06/13	01/28/14	186.0	8.0
Tommerdahl, Karen	Administrative Asst	SFMS	08/08/13	09/18/13 Returned	261.0	7.5

- C. THAT Disbursements are approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 16,398,853.45
02	Food Service	\$ 47,212.67
04	Community Services	\$ 56,288.55
06	Construction	\$ 183,957.73
07	Debt Redemption	\$ -
09	Trust and Agency	\$ -
20	Internal Service	\$ 658,561.97
47	OPEB Debt Service	\$ -
	TOTAL DISTRICT	\$ 17,344,874.37

- D. THAT the Out of State Travel – World Language be approved as presented
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the World Language department Casa Xelaju – Summer Immersion Program proposal for an out-of-state trip to Guatemala from June 8-29, 2014 be approved as requested.
- E. THAT the Out of State Travel – The Crier/SFHS TODAY be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that The Crier/SFHS TODAY proposal for an out-of-state trip to Boston, Massachusetts on November 14-17, 2013 be approved as requested.
- G. THAT the Extended Trip – Debate be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the Debate Team extended trip to Dilworth-Glyndon-Felton High School for the Northern Lights Fall Congressional Debate on October 4-5, 2013 be approved as requested.
- H. THAT Gift Acknowledgements be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:
 \$198.48, Wells Fargo Foundation Educational Matching Gift Program, to SFES to be used as needed
 \$106.62, Wells Fargo Foundation Educational Matching Gift Program, to EBCS to be used at principal's discretion
 \$2,590.12, Target Corporation Take Charge of Education, to EBCS to be used at principal's discretion
 \$500.00, Linda and Scott Schell, to CCCS to be used at principal's discretion
 \$5,383.11, Target Corporation Take Charge of Education, to SFHS to be used at principal's discretion
 \$958.00, PTO of EBCS, for 9/26 lyceum, Climb Theater
 \$1,500.00, St. Francis Dance Team Parent Booster Club, for new danceline jazz uniforms
 \$400.00, Family of Adelia Wadzink, for transportation for school events
- I. THAT the Election Judges be approved as presented.

**RESOLUTION APPOINTING ELECTION JUDGES
 FOR THE GENERAL ELECTION TO BE HELD NOVEMBER 5, 2013**

WHEREAS, the St Francis Independent School District will be conducting a General Election on Tuesday,

November 5, 2013; and

WHEREAS, pursuant to Minnesota Statutes Section 204B.21, election judges for precincts in a school district election must be appointed by the board of that school district; and

WHEREAS, the persons selected to serve meet all requirements of MN statute and district administrative policy, and have been trained and certified pursuant to law.

NOW THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD OF THE ST FRANCIS INDEPENDENT SCHOOL DISTRICT, STATE OF MINNESOTA, as follows:

- 1) The individuals listed on Attachment A be appointed to serve as election judges for the General Election to be held on November 5, 2013.
- 2) In the event circumstances require judges to be appointed in addition to the persons named in this resolution, the Clerk of Election is authorized to appoint as necessary, provided that the persons appointed meet all requirements of MN statute administrative policy.

Motion carried 7-0.

F. THAT the Extended Trip - Boys Hockey be approved as presented.

Motion was made by Mr. Anderson and second Ms. Glover.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Boys Hockey program for extended trips November 29-30, and December 26-28 be approved as requested.

Ms. Erkel requested to know where the hockey trips were being held.

Motion carried, 7-0.

J. THAT the Extended trip – DECA be approved as presented.

Motion was made by Ms. Glover second by Ms. Erkel.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School DECA program for an extended trip to the Fall Leadership Conference, October 27-28, 2013 be approved as requested.

Motion carried, 7-0.

Reports

Student Report

Students were not in attendance.

Superintendent Report and Communications

- Mr. Saxton met with the Minnesota Department of Education Commissioner on September 11.
- Mr. Neubauer held the Assessment, Curriculum and Teaching (ACT) meeting on September 16. Mr. Neubauer will report on a future Board agenda with clarification for State testing requirements.
- Compulsory age from 16 to 17 will take effect in 2014-15.
- A facilitator lead the District Leadership Team meeting working with administrators in generating ideas to have more effective meetings.
- A new communication tool is being tested in Cabinet meetings.
- ECMECC held the fall meeting. Next summer more E curriculum will be designed for District use.
- Schools for Equity in Education (SEE) meeting topics included equity and encouraged districts to find students that drop out of school. The meeting minutes are online.

Dialogue Session

No one attended.

School Board Member Reports

Ms. Glover attended negotiation meeting.

Mr. Anderson attended the ACT meeting and Joint Standing committee meeting.

Mr. Grams attended custodian negotiations meeting and Joint Standing committee meeting. Mr. Grams acknowledged the students for their school spirit.

Ms. Van Denburgh reported that she heard that staff enjoy working with SFHS Principal Toso. Homecoming is October 4. Mentioned that Mr. May had not received a call regarding his concerns. Ms. Van Denburgh attended bus driver negotiations.

Mr. Roberts attended custodian and transportation negotiations. He received calls regarding transportation and

intervention concerns. He expressed concern with letters missing off the middle school sign and requested information about a solution. The School Board provided consensus to look at sign options. Mr. Saxton will have Mr. Wirz research alternatives for replacement of the current sign.

Ms. Erkel attended principal and custodian negotiations, the ACT meeting, and the tour at Cedar Creek Community School (CCCS). Ms. Erkel requested a copy of the Edmentum contract approved at the last School Board meeting. Ms. Kelly attended the SEE meeting and the tour at CCCS. Ms. Kelly addressed the copies of emails that are on the tabletop. The copies are of emails that were sent to Ms. Van Denburgh regarding negotiation meetings that Ms. Van Denburgh had stated publicly she did not receive. The copies show the correct email address for Ms. Van Denburgh and for the public record, they were sent. Mr. Lindberg reported that calendar invites do post from Gmail account to Gmail account.

Administrative Reports

Mr. Neubauer introduced administrators to report on their professional perspective of Infinite Campus. Special Education Director Mr. Finn spoke from the special education perspective. Assistant Principal Mr. Thompson has worked with a variety of systems. Infinite Campus is more user-friendly and you can service students at your desktop. Assistant Principal Ms. Hume spoke of scheduling importance, a new system with Infinite Campus is important in meeting needs of students. Principal Ms. Neubauer spoke of using Infinite Campus from a perspective of a parent viewing a child's file and the comprehensive view. Mr. Neubauer spoke of administrative view and how the TIES system limits the District educationally, Infinite Campus can facilitate much more.

Discussion included: whether or not other systems were researched, what will be provided and included in the quote with this contract, the training that will be implemented, and review of the contract. Mr. Roberts made a motion to move the contract to the next agenda of October 14, second by Ms. Erkel.

Motion carried 7-0.

School Board members will be sent a list of modules and cost breakdown. Mr. Anderson, Ms. Erkel, and Mr. Roberts requested a copy of the contract.

New Business

Annual Report – Curriculum, Instruction and Student Achievement 2012-13

First reading.

Other Matters

Proposed 2013 Payable 2014 Property Tax Levy

Motion was made by Ms. Glover and second by Mr. Grams. Mr. Nelson also noted that Truth in Taxation Hearing will be at the December meeting.

Motion carried 5-2, nays being Ms. Erkel and Ms. Van Denburgh.

Approval of Contract – Infinite Campus

Moved to the October 14, School Board meeting.

Mr. Grams noted he is in support of Infinite Campus however will not be present at the October 14 meeting. He requested that a list of costs for modules not included with the contract be provided to the School Board.

The regular meeting was adjourned at 9:06 p.m.

David L. Anderson, School Board Clerk