

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
September 9, 2013
Regular Meeting – 7:00 p.m.
Central Services Center – Community Room
4115 Ambassador Blvd.
M I N U T E S

The regular meeting was called to order by Chairperson Amy Kelly at 7:00 p.m. with the following members present: Directors David Anderson, Suzanne Erkel, Janet Glover, Harry Grams, David Roberts, Marsha Van Denburgh, and Superintendent Ed Saxton.

Others present were Interim Director of Curriculum Paul Neubauer, Assistant Director of Community Services Troy Ferguson, staff and community members.

Board Calendar Dates: Regular meetings held at 7:00 p.m. at Central Services Center, September 23, October 14, October 28, and November 11. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meetings.

Site Report – St. Francis Middle School

Principal Mr. Johnson and Assistant Principal Ms. Hume reviewed last year and current year goals. Goals focused on student connections including personal, programming, and student data development. Q Comp math goals were reviewed by grade level, with the sixth grade exceeding the goal bringing the building-wide increase to 4.3% overall. In reading, scores dropped. Four reasons contributing to the lower scores included: new test vendors, tests were re-normed, standards in Minnesota changed in reading and writing, and the choice of paper/pencil or online testing. The 2013-14 academic initiatives include: return to the seven period day, year-long classes, student grouping, honors science, STEM, skill recovery during the school day, and working lunch. Building improvements and enrollment were reviewed. Focus for 2013-14 is to continue using data to determine student needs/programming, build professional learning communities, common assessments, and reduction of student discipline issues. Q Comp goal for next year is to increase scores by 3% at each grade level and continue with bullying prevention.

Happening Around the District – Captains of 1977 and 2013 Football Teams

Mr. Ferguson introduced Dave Walton and Corey Gilbertson, all three were captains of the St. Francis High School 1977 football team. The 1977 team went to semi finals in state competition and held the record for most points scored (63) in a football game. The 2013 Saints football team broke the 36 year old record, scoring 64 points in the game against Duluth East. The 1977 captains awarded the 2013 team with a certificate. Coach Lindquist introduced captains Max Gust, Dylan Schroeder, Pat Weidall, Nate Svihel. Kesler Soucie, honorary captain, was involved in a diving injury and remains in the hospital. The 2013 captains proudly wear bracelets for Kesler and gifted one to each of the 1977 captains.

Consideration of Visitors

Ms. Scheiber and Ms. Junker, St. Francis High School Spanish teachers, addressed the School Board regarding a cultural and Spanish emersion proposed trip for students to study in Guatemala in 2014. The resolution regarding the proposed trip will be brought to the School Board on September 23.

Mr. May inquired about District policy for students bringing their own lunch and/or snack.

Agenda

Motion was made by Mr. Anderson and second by Ms. Van Denburgh.

Motion carried, 7-0.

Consent Agenda

Motion was made to approve the revised Consent Agenda by Mr. Grams and second by Ms. Glover.

A. THAT the minutes of August 26 be approved as presented.

B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT

Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Heaton, Mallory	EA-Noon	Frank Koenig	EBCS	CONT	172.0 Prorated	3.0	A12/1	\$10.76	09/05/13
Holmes, Caroline	EA-ECSE	NEW POSITION	LLC	CONT	62.0	6.0	B22/1	\$12.01	09/03/13
Moran, Steven	Custodian	Casey Neal	SFHS	CONT	261.0	8.0	B22/3	\$14.58	09/03/13
Ryther, Tamara	Administrative Asst	Kimberly Springer	CSVC	CONT	205.0 Prorated	7.5	B22/1	\$14.68	09/16/13
Wyman, Coral-Lyn	Tchr-Science	Diana Gagnon	SFMS	CONT	186.0	8.0	T2/MA	\$47,814	09/03/13

INTERNAL TRANSFERS

Name	Current Position/Location	Current Days/Hrs	Current Salary	New Position/Location	Days/ Hrs	New Salary	Effective
Bauer, Rebecca	EA-SpEd-SFE	172/6.5	\$12.01	EA-SpEd-SFMS	172/7.0	\$12.01	08/28/13
Berven, Gloria	EA-Clsrm/Layoff Pool-SFE	168/5.5	\$16.46	EA-Grade 4-SFE	172.0/6.5	\$16.46	09/03/13
Bonczak, Holly	EA-SpEd-EBCS	172/6.5	\$12.01	EA-SpEd-SFMS	172/7.0	\$12.01	08/28/13
Cherrier, Becky	EA-Clsrm/Layoff Pool-EBCS	162/5.5	\$16.46	EA-Grade Kindergarten-CCCS	172/6.5	\$16.46	09/03/13
Dougherty, Nusara	EA-SpEd-SFHS	172/7.0	\$12.01	EA-SpEd-SFMS	172/7.0	\$12.01	08/28/13
Dunleap, Catherine	Tchr-Math Intvn	186/4.0	\$19,560	Tchr-Grade 1	186/8.0	\$39,120	09/03/13
Green, Amy	EA-SpEd-EBCS	172/6.5	\$12.01	EA-SpEd-SFE	172/6.5	\$12.01	08/28/13
Lorenz-Anderson, Kari	Tchr-Grade 1	186/8.0	\$71,542	Tchr-Kindergarten	186/8.0	\$71,542	09/03/13
McClung, Lisa	EA-Clsrm/Layoff-CCCS	164/5.0	\$12.26	EA-Media	172/6.5	\$13.81	08/28/13
Monserud-Duchene, Melissa	Lunchroom Monitor	163/2.5	\$11.27	EA-ECSE	131/3.0	\$12.01	08/28/13
Morawiecki, Marilyn	EA-Clsrm/Layoff Pool-SFE	168/5.5	\$16.46	EA-Grade 4-SFE	172.0/6.5	\$16.46	09/03/13
Neal, Casey	Custodian, Tuesday-Friday	261/8.0	\$12.91	Custodian, Monday-Friday	261/8.0	\$12.91	09/03/13
Nelson, Jenelle	EA-Clsrm/ Layoff Pool-EBCS	160/5.5	\$16.16	EA-Kindergarten-EBCS	172.0/6.5	\$16.16	09/03/13
Nelson, Jenelle	EA-Kindergarten-EBCS	160/5.5	\$16.16	EA-Kindergarten-CCCS	172.0/6.5	\$16.16	09/03/13
Sampson, Rachale	EA-SpEd-Layoff-EBCS	172/6.5	\$12.61	EA-Special Ed-LLC	172/6.5	\$12.61	09/03/13
Sampson, Rachale	EA-SpEd-Layoff-LLC	172/6.5	\$12.61	EA-Special Ed-EBCS	172/6.5	\$12.61	09/03/13
Schwieters, Tina	EA-Special Ed-CCCS	172/3.25	\$12.01	EA-Special Ed-CCCS	172/6.5	\$12.01	09/09/13
Springer, Kimberly	Administrative Asst-CSVC	205/7.5	\$17.12	Administrative Asst-CSC	261.0/7.5 Prorated	\$17.12	09/09/13
Sylvester, Janice	EA-Clsrm/Layoff Pool-CCCS	164/5.0	\$14.66	EA-Kindergarten-SFE	172/6.5	\$14.66	09/03/13
Sylvester, Janice	EA-Kindergarten-SFE	164/5.0	\$14.66	EA-Kindergarten-CCCS	172/6.5	\$14.66	09/03/13

Terris, Diana	EA-SpEd-Layoff-SFE	172/6.5	\$12.01	EA-SpEd-EBCS	172/6.5	\$12.01	08/28/13
Terris, Diana	EA-SpEd-EBCS	172/6.5	\$12.01	EA-SpEd-SFE	172/6.5	\$12.01	08/28/13
Thunberg, Cathy	EA-Clsrm/Layoff Pool-SFE	172/5.75	\$13.46	KC Lead Instructor	200/6.0	\$12.69	08/27/13
Ward, Jan	EA-Clsrm/Layoff Pool-CCCS	164/5.0	\$14.66	EA-Kindergarten-CCCS	172/6.5 Prorated	\$14.66	09/11/13
Wieczorek, Julie	Tchr-Math Intvn	186/8.0	\$52,160	Tchr-Kindergarten	186/8.0	\$52,160	09/03/13

LEAVES OF ABSENCE

			Expected Duration		Most recent assignment	
Name	Position	Location	From	To	Days/ Year	Hrs/ Day
Dufresne, Shannon	Tchr-Parent Educator	LLC	07/01/13	1/18/14	162	3.0
Callison, Clarence	Bus Driver	Transportation	05/07/13	06/20/13 Returned	172	1,261 hrs/ year

RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION

Name	Position	Site	Reason	Effective	Last Work Day
Bonczak, Holly	EA-Special Education	SFMS	Resignation	08/30/13	05/31/13
Cederberg, LuAnne	Lunchroom Monitor	EBCS	Resignation	08/29/13	05/31/13
Duckworth-Linder, Amy	LOA FDS-Assistant Cook, SFE	LOA	Resignation	09/05/13	01/13/13
Loons, Shannon	EA-Noon	CCCS	Resignation	08/30/13	08/31/13
Mendoza-Gonzalez, Kathleen	FDS-Helper Server	SFHS	Resignation	07/01/13	05/31/13
Moore, Lynn	EA-Noon-Layoff Pool	Layoff	Resignation from A12 Layoff Pool	09/06/13	06/04/12
Nelson, Jenelle	EA-Clsrm-Kindergarten	CCCS	Retirement	09/10/13	09/10/13
Smith, Robyn C	EA-Noon-Layoff Pool	Layoff	Resignation from A12 Layoff Pool	09/06/13	06/04/12
Sylvester, Janice	EA-Noon-Layoff Pool She has other assignment in B21 classification	Layoff	Resignation from A12 Layoff Pool	09/06/13	06/04/12
West, Annette	EA-Noon-Layoff Pool	Layoff	Resignation from A12 Layoff Pool	09/06/13	05/31/13

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented, and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 1,079,950.54
02	Food Service	\$ 24,478.37
04	Community Services	\$ 35,027.54
06	Construction	\$ -
07	Debt Redemption	\$ -

09	Trust and Agency	\$	-
20	Internal Service	\$	1,387.28
47	OPEB Debt Service	\$	-
	TOTAL DISTRICT	\$	1,140,843.73

- D. THAT Gift Acknowledgements be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the following gifts be hereby accepted as set forth in donor form(s) received:
 \$75.00, Wells Fargo Home Mortgage, contribution to support breakfast for staff at Welcome Back
 \$36.01, Wells Fargo Matching Gift Program, to SFHS at principal's discretion
 \$266.52, Wells Fargo Matching Gift Program, to SFHS at principal's discretion
- E. THAT the Contract – Edmentum be approved as presented.
 BE IT RESOLVED by the School Board of Independent School District No. 15 that the contract with Edmentum for the annual PLATO Academic Program licensing, in the amount of \$56,350 be approved.
 Motion carried 7-0.

**Reports
 Student**

Cassy Stierns and Natasha Taylor provided the student report. Auditions for the fall play are September 11, Showchoir meets tomorrow, staff of the month is Ms. Cuscaden, on September 18 a college fair will be held, and Debate season has started.

Superintendent Report and Communications

- Mr. Saxton acknowledged the passing of Gary Christofferson, Education Minnesota Union field representative, with a moment of silence at the Welcome Back program for staff. There will be a slight delay in negotiation meetings until Gary's position with the union is filled.
- A field trip to Cedar Creek Community School to see the new entrance to the building and the acceleration lab will be at 5:15 p.m. prior to the September 23 Board meeting. An invite will be sent.
- Open houses were well attended.
- Back to school event went well.
- A grant with the Alexander House was received this year.
- A review of the delay and glitch in distribution of transportation postcards to families was given.
- Nutrition Services meals follow federal regulations under the Healthy Hunger-Free Kids Act. Handout of federal regulations was distributed. The District cannot change food distribution guidelines without lobbying for federal approval.
- Minnesota School Boards Association delegate ballots should be completed by School Board members and returned to Ms. Kowitz for mailing.
- Will be meeting with the commissioner from the Department of Education to discuss ISD 15's technology integration plan and the new innovation zone.

Dialogue Session
 No one attended.

School Board Member Reports

Ms. Erkel attended open house at the St. Francis High School (SFHS), received calls regarding bus routes and the possibility of contracting additional buses, and received calls regarding lunches.
 Mr. Roberts offered condolences to the Christofferson family. Attended Cedar Creek Community School (CCCS) open house, received calls about kindergarten, met with a representative from Lions Club and they have expressed interest in assisting booster clubs, fund raising events, and other good ideas. Had conversations with people about transportation postcards and calls about lunch and growing concerns. He inquired about negotiation meetings that are presently on hold. Mr. Lindberg will send out updates via email. He was contacted about specials offered in kindergarten.

Ms. VanDenburgh attended open houses at CCCS, SFHS, Lifelong Learning Center, and SFHS freshman orientation. She has attended some SFHS football games and acknowledged the tribute this evening from the 1977 football captains to the 2013 captains. Received calls regarding transportation. Inquired when Mr. Saxton's goals will be on the agenda. She has not received negotiation team meeting information.

Mr. Grams worked on the "chain gang" at the August 29 home SFHS football game. He expressed his condolences to Mr. Christofferson's family.

Mr. Anderson welcomed Mr. Neubauer, attended ISD 15 Welcome Back staff, attended the memorial and acknowledged the leadership skills of Mr. Christofferson. He received calls regarding transportation.

Ms. Glover expressed her condolences to the family of Mr. Christofferson.

Ms. Kelly attended ISD 15 Welcome Back staff, and expressed condolences to family and friends in the loss of Mr. Christofferson.

Administrative Reports

Transportation – Mr. Saxton is working with elementary sites to be similar in their dismissal times. Every bus route added would be a \$15,000 expenditure. The District has tried to keep routes under an hour of ride time. All routes are monitored by GPS, drop times and pick up times should be consistent.

Kindergarten Update – Mr. Saxton will have more details after the budget process. Last year planning was based on projections. Kindergarten count starts to increase the last week before school begins. Staffing was adjusted according to the need at each elementary site.

Open Houses

Mr. Ferguson attended 11 open houses. Cabinet members were present at schools at the beginning and end of the first day showing support to teachers and students by being present. He will attend the Anoka Ramsey Community College Advisory committee meeting, and the American Indian Education parent group meeting. Reminder that the Lifelong Learning Center will hold the first lunch bunch on September 10. The Lions will be holding a corn feed September 14. The SFHS Alumni Choir meets monthly. He will giving SFHS Principal Toso a tour of the district.

The regular meeting was adjourned at 9:00 p.m.

David L. Anderson, School Board Clerk