

SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT No. 15  
St. Francis, Minnesota  
December 8, 2014  
Dialogue - 6:30 p.m.  
Regular Meeting - 7:00 p.m.  
4115 Ambassador Blvd.  
M I N U T E S

The regular meeting was called to order by Chair David Roberts at 7:00 p.m. with the following members present: Directors Suzanne Erkel, Janet Hunt, Barbara Jahnke, Amy Kelly, Betsy Roed, Marsha Van Denburgh, and Acting Superintendent Troy Ferguson.

Others present were Director of Business Services Scott Nelson, Director of Special Services Tim Finn, Director of Curriculum and Instruction Paul Neubauer, student representatives Cassy Stierns and Madysson Belden, staff and community members.

**Board Calendar Dates:** Regular meetings held at 7:00 p.m. at Central Services Center, January 12 (organizational meeting), January 26, February 9, and February 23, 2015. Dialogue with the School Board will be at 6:30 p.m. prior to the regular meeting.

### **Happening Around the District**

#### *Student Awards – Mr. Fink*

Mr. Fink recognized students: John Santiago, one of ten finalists for Mr. Football in Minnesota, Bailey DeMar, who finished fourth in the triple jump and signed a letter of intent at North Dakota State University, and two AAA (academics, art and athletics) award nominees Ethan Scheuring and Rachel Ulrich.

### **Site Report – East Bethel Community School**

Principal Angie Scardigli and Dean of Students Katie Arnold reported highlights that have taken place this year. Ms. Scardigli acknowledged that the resources and initiatives provided have impacted students and staff. Highlights include: Anti-Bullying Month, Art is Back, Reading Core, the great support from the Dean of Students Ms. Arnold, WIN (What I Need to Know) Time, structured time each day for intervention, practice and enrichment, the Foster Grandparent Program, the sounds of music through Community Education, and the addition of Liaison Officer Jody.

### **Consideration of Visitors**

Education Minnesota St. Francis President Deb Parson introduced two students from St. Francis Middle School Izzy Leibel and Sylvia Bownds who presented their projects on World Domination - One Student at a Time. Sylvia reported on the book drive she started with a goal of collecting 100 books to support other students. Izzy's project was to focus on creating a healthy product, which is an organic hand lotion.

### **Truth in Taxation**

Director of Business Services Mr. Scott Nelson opened the hearing for the Proposed 2014 Payable 2015 Property Tax Levy. He presented 2014-2015 Budget and Proposed Tax Levy 2014 payable 2015 with percent change from the 2013 payable 2014 Final Tax Levy. Mr. Roberts opened the floor to public comment or questions. With no public comment or questions, the regular meeting continued. The Truth in Taxation presentation can be found at [www.isd15.org/taxhearing](http://www.isd15.org/taxhearing).

### **Agenda**

Motion was made to approve the agenda by Ms. Jahnke, second by Ms. Hunt. Ms. Van Denburgh requested an item be added under Other Business, Discussion of Attorney Options, second by Ms. Hunt. Motion carried 7-0. Motion carried for the revised agenda 7-0.

### **Consent Agenda**

Motion was made for the revised consent agenda by Ms. Van Denburgh, second by Ms. Kelly.

A. THAT the minutes of November 24 be approved as presented.

B. THAT the Personnel Items be approved as presented.

NEW EMPLOYMENT									
Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Lindl, Matt	Bus Rider	NEW	TRANS	CONT	172	6	B21-1	\$13.52	12/8/14
Schwieger, Deborah	Educational Assistant	NEW	EBCS	CONT	172	4	B22-1	\$12.41	12/3/14
Stelmacher, Linda	Educational Assistant	NEW	CCCS	TEMP	172	6.75	B22-1	\$12.41	12/3/14
Sweeter, Lisa	Helper Server	Cindi Sharp	SFHS	CONT	173	2.5	A11-2	\$11.84	12/8/14
INTERNAL TRANSFERS									
Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective		
Barnes, Jennifer	Educational Asst LTS	N/A	N/A	Educational Asst TEMP	103/6.75	\$12.41	12/15/14		
Dahlstrom, Nicole	Bus Rider/TRANS	172/6	\$13.52	Bus Driver/TRANS	172/6	\$14.02	12/1/14		
Hagen, Scott	Bus Rider/TRANS	172/6	\$13.52	Bus Driver/TRANS	172/6	\$15.09	11/17/14		
Seiple, Rhonda	Helper/Server/SFMS TEMP	172/2.75	\$11.47	Helper/Server/SFMS CONT	172/3.75	\$11.47	12/8/14		
Westbrook, Angela	Helper/Server/SFE	173/3	\$11.84	Helper/Server/SFE Kids Connection Instructor/SFE	173/3 179/2.25	\$10.00	12/3/14		
LEAVES OF ABSENCE									
				Expected Duration		Most recent assignment			
Name	Position	Location	From	To	Days/ Year	Hrs/ Day			
Arens, Alvin	Bus Driver	TRANS	9/2/14	1/3/15 Extension	172	6			
Moore, Shannon	Counselor	SFMS	3/31/15	5/26/15	186	8			
Ray, Rochelle	Teacher	LLC	11/19/14	1/7/15 Modified	186	8			
Renter, Cheryl	Kitchen Manager	SFMS-B	9/29/14	12/16/14 Extension	178	8			
Riebe, Mary Beth	Clerk	SFMS-A	12/5/14	12/15/14	173	3.75			
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION									
Name	Position	Site	Reason	Effective					
Beal, Melissa	Long Term Substitute Teacher/HELD	SFHS	End of Temporary Assignment	11/25/14					
Carda, Judy	Teacher	EBCS	Retirement	6/30/15					
Davis, Gary	Bus Driver	TRANS	Resignation	12/23/14					
Davis, Jacqueline	Teacher	SFMS	Retirement	6/30/15					
Hazelton, Dianna	9 <sup>th</sup> Grade Asst. Volleyball Coach	SFHS	Resignation	6/1/15					
Randle, Lawrence	Teacher	SFHS	Retirement	6/30/15					
Redfield, Susanne	Teacher	SFHS	Retirement	6/30/15					
Robel, Lori	Teacher	SFMS	Retirement	6/30/15					

Schmidt, Deborah	Teacher	CCCS	Retirement	6/30/15
Siira, Sally	Teacher	CCCS	Retirement	6/30/15
Sworsky, Leslie	Teacher	SFHS	Retirement	6/30/15
Thompson, Joyce	Teacher	CCCS	Retirement	6/30/15
Wallace-Nelson, Susan	Teacher	EBCS	Retirement	6/30/15
Zeman, Carol	Teacher	SFMS	Retirement	6/30/15

C. THAT Disbursements are approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that these disbursements as presented and excluding net payroll, be allowed and charged to funds as follows:

FundNo.	Description	Amount
01	General	\$ 1,058,024.29
02	Food Service	\$ 25,285.02
04	Community Services	\$ 39,225.72
06	Construction	\$
07	Debt Redemption Bond Payments	\$
09	Trust and Agency	\$ 2,508.46
20	Internal Service-Health Self Insured	\$ 36,575.87
47	OPEB Debt Service	\$
	TOTAL DISTRICT	\$ 1,161,619.36

D. THAT the Out of State Travel for Wrestling be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the High School Wrestling program attend the Rumble on the Red Wrestling Tournament in Fargo, North Dakota January 1-3, 2015 be approved as requested.

E. THAT the Extended Travel for Debate be approved as presented.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Debate Team extended trip to Walker, MN for the NSDA Student Congress National Qualifier on December 12-13, 2014 be approved as requested.

F. THAT the Out of State Travel for Speech be approved as presented

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Out of State Travel for Speech to attend the Harvard National Speech Invitational in Cambridge, MA February 12-16, 2015 be approved as requested.

Motion carried 7-0.

## Reports

### Student Report

Cassy Stierns and Madysson Belden provided the student report. December 20 is the annual choir concert, most events will begin in January, Cassy attended the HOSA camp at Camp Ripley to participate in disaster readiness training, more activities can be held after school to utilize activity buses, December 11 is board game night and after school studies in the IMC, and *It's a Wonderful Life* play is December 12.

### *Acting Superintendent Report and Communications*

- Mentor task force met recently and will meet again on December 15.
- Attended Crossroads School & Vocational Center (CSVC) student recognition celebration.
- SFHS Principal Austin met with representatives from Fairview and Ms. Fuller from Oak Land to discuss a solution for chemical counseling.
- December 13 is the Hmong New Year celebration, coordinated by the Multicultural Program.
- Attended MDE Director's Forum with Mr. Finn and Ms. Klopfer.
- Cabinet +3 will meet December 16 at 11:30 a.m.
- Board members should submit date and time preferences for committee assignments to Mr. Ferguson.

### *Dialogue*

One person discussed the Professional Learning Community (PLCs) and said the strategic plan is a great start. The second person inquired about what parking fees pay for. Mr. Neubauer explained how parking fees are designated.

### *School Board Member Reports*

Ms. Van Denburgh met with Ms. Ericson and Mr. Fredrickson regarding updates of Teacher Academy communications. Attended CSVC student recognition celebration. She reviewed School Board annual compensation and provided comparisons for School Board members to consider for action at the organizational meeting in January.

Ms. Jahnke attended directors' negotiations, SMC meeting at SFE, meeting regarding strategic plan and process to define what outcomes would look like, and presentation by Ms. Ericson and Ms. Parson regarding mentors.

Ms. Kelly attended Oak Land, and the Delegate Assembly.

Ms. Roed attended EBCS PTO meeting.

Ms. Hunt attended the Mentor Task Force meeting, and the Q Comp mentor session.

Mr. Roberts attended directors' negotiations, Q Comp session, Oak Land, CSVC student recognition celebration, and girls' basketball game. If Board members have a request for a committee assignment, contact Mr. Roberts. Mr. Roberts reviewed a list of monetary reductions, which saved the District money this year.

### *Administrative Report*

#### *Infinite Campus Update*

Mr. Neubauer provided the schedule and outline for training and conversion to Infinite Campus, Inc. Some groups will go to Campus for training. Teachers will be used as mentors to train other teachers. Transition will be over the week of March 13-20. The go-live date is March 21. The plan is to have computer labs available at parent conferences, or they can self enroll through the website. An article will be in The Courier in January reviewing the process. A draft will be reviewed with DLT.

Mr. Finn reviewed the Professional Learning Community (PLC) at CSVC, and the action and results that took place in October. Great teaming gets great results.

Mr. Finn reviewed the Multicultural Program and how the District is beginning to target and support academic interventions specifically for students of ethnic and cultural minority.

### **New Business**

#### *Addition of an Activity, Club or Sport at St. Francis High School*

First reading.

### **Other Matters**

#### *Approval of SFHS SMC Revised Constitution*

Motion was made by Ms. Hunt, second by Ms Van Denburgh.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the Site Management Council (SMC) Constitution for St. Francis High School be accepted as amended.

Motion carried 7-0.

#### *Approval of the 2014 Pay 2015 Property Tax Levy*

Motion was made by Ms Hunt, second by Ms. Jahnke.

BE IT RESOLVED by the School Board of Independent School District No. 15 that the final 2014 payable

2015 Property Tax Levy be certified as follows:

Category	Amount
<b><u>GENERAL FUND</u></b>	
General RMV Voter Approved	\$ 0
General RMV Other	2,859,417.19
General NTC Other	1,681,800.64
<b>TOTAL GENERAL FUND</b>	<b><u>\$4,541,217.83</u></b>
<b><u>COMMUNITY SERVICE</u></b>	<b>\$341,562.27</b>
<b><u>DEBT SERVICE</u></b>	
Debt Service – Voter Approved	\$4,533,862.06
Debt Service – Other	910,264.89
Debt Service – OPEB	657,993.21
<b>TOTAL ALL DEBT SERV. FUNDS</b>	<b><u>\$6,102,120.16</u></b>
<b>TOTAL ALL FUNDS</b>	<b><u>\$10,984,900.26</u></b>
<b>TOTAL CERTIFIED LEVY</b>	<b><u>\$10,984,900.26</u></b>

Motion carried 7-0.

Recess was taken at 8:46 p.m.

*Closed Session to Discuss Attorney-Client Privileged Information (not recorded)*

BE IT RESOLVED by the School Board of Independent School District No. 15 to move into closed session according to the Minnesota Open Meeting Law, Minnesota Statutes, Section 13D.05, subdivision 3(b), which allows the School Board to close a meeting to engage in attorney-client privileged discussions. The Board seeks to meet with legal counsel to discuss the arbitration decision in BMS Case No. 14-TD-7 and to discuss potential District action in response to the arbitration decision. Accordingly, I will hereby entertain a motion that this meeting be closed pursuant to the attorney-client privilege for the reasons cited.

Closed Session: Motion was made by Ms. Kelly, second by Ms. Hunt. Time: 8:52 p.m. Vote: 7-0.

Resume Open Meeting: Motion by Ms. Kelly that the open meeting be resumed, second by Ms. Van Denburgh. Time: 9:50 p.m. Vote: 7-0.

In closed session the School Board discussed legal strategy as proposed by counsel.

*Closed Session – Negotiation Parameters (recorded)*

BE IT RESOLVED by the School Board of Independent School District No. 15 that a closed session be conducted for the purpose of discussing labor negotiation strategies under subd. 1 (b) of the Open Meetings Law, Minnesota Statutes Chapter 13D.03

Closed Session: Motion by Ms. Van Denburgh, second by Ms. Kelly. Time: 9:54 p.m. Vote: 7-0.

Resume Open Meeting: Motion by Ms. Van Denburgh that the open meeting be resumed, second by Ms. Kelly. Time: 10:12 p.m. Vote: 7-0.

Board members discussed negotiation parameters for Directors and Preschool Teachers contracts.

### **Other Business**

*Discussion of Attorney Options (audio recording only)*

Discussion to appoint legal counsel options A, B, or C included: many options offered from legal counsel C that were not presented by legal counsels A or B and a feeling of hope with legal counsel C. Consensus from the School Board was to select legal counsel C. Mr. Roberts will contact legal counsel C to move forward.

The regular meeting was adjourned at 10:20 p.m.

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Barbara Jahnke, School Board Clerk